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Date of birth : 13 January 2000
Marital status : Single
Nationality : Indian
:

 **Graduated Board of
Higher Secondary,
Kerala**

 **English**
Can read, write and speak

Malayalam
Can read, write and speak

Hindi
Can speak

Mohammed Hijas

Sales Representative

Seeking an exciting and challenging position as a Supermarket Sales Associate in a company where my skills and knowledge can be used to the fullest.

Highlights of Qualifications

- ▶ Extensive experience of product sales, merchandizing, and customer service activities, in a supermarket store
- ▶ In-depth knowledge of inventory management and data entry practices
- ▶ Remarkable knowledge of all supermarket products, services, and solutions
- ▶ Familiarity with managing, checking, and reconciling balance cash drawer
- ▶ Ability to interact with all customers, in a friendly and helpful manner
- ▶ Ability to sweep floors and remove trash from assigned work area, efficiently

Responsibilities:

- ▶ Greeted and interacted with customers to determine their product requirements.
- ▶ Provided high quality customer service to clients and maintained their satisfaction level.
- ▶ Provided purchasing assistance to customers and guided them to product location.
- ▶ Promoted, recommended, and sold appropriate merchandise to customers.
- ▶ Processed payment transactions and bagged customer purchases, promptly and properly.
- ▶ Placed, displayed, and maintained store merchandise, in an effective manner.
- ▶ Prepared and maintained correct and complete records related to work activities.
- ▶ Counted, verified, and maintained all cash available in the balance cash drawer.
- ▶ Ordered and maintained the inventory level of all merchandise and supplies.
- ▶ Cleaned all assigned work premises and discarded of debris and trash materials.

Declaration

I hereby declare that the above bio-data furnished by me is true to the best of my knowledge.

Mohammed Hijas