

Jithu S Sali

Transguard Camp. 1, Jabal Ali 1
Dubai, UAE
☎ 0567614548
✉ jithussali5@gmail.com



Professional objective

To seek a challenging position in the industry where my knowledge and skills can be utilized to the maximum and provide me a platform for further learning and growth.

Experience

- Accommodation Supervisor** *April 2021 - Present*
Accommodation Services Transgaurd group L.L.C, Dubai, UAE
 - Update regularly the accommodation plan rooms inventory.
 - Arrange rooms for the new associate.
 - Handle control associate movements and shifting inside the accommodation.
 - Daily check in the accommodation for anything unusual to be noted and reported to manager.
 - Coordinate with the contracting company concerning all maintenance issues.
 - Update all stores in the accommodation and ensure no shortage of needed items.
 - Staff duties deployment.
 - Handle associate welfare and concerns in accommodation (eg:- sports activities, medical checkup etc).

Education

- University Institute Of Management** *August 2017 - May 2020*
Alappuzha, Kerala Percentage:65.2
Master Of Business Administration In Marketing & Human Resources Management
- IHRD College Of Applied Sciences, Karthikapally** *July 2014 - June 2017*
Alappuzha, Kerala Percentage:57.23
Bachelor Of Business Administration

Academic projects

Master Thesis

- Forest Industries(Travancore) Limited, Aluva, Kerala** *September - November 2019*
A Study of Performance Appraisal in FIT

Bachelor Thesis

- Kerala Agro Machinery Corporation Limited, Athani, Kerala** *December 2017*
A study of Human Welfare and Safety Measures

Internships

- **Forest Industries(Travancore) Limited, Aluva, Kerala**
Organizational study of FIT

July 2018

Industrial Visits

- Central Products Dairy, Milma (Kerala Cooperative Milk Marketing Federation)
Alappuzha, Kerala
- Vidya Coffee Factory, Chikmagalur,Karnataka

Computer skills

- Operating System : Windows, Linux
- Software : MS Office,Tally

Languages Known

- Malayalam (Mother Tongue)
- English
- Hindi
- Tamil (Spoken)

Personal Details

- UAE Driving License no. : 4284621
- Date of birth : 15/05/1996
- Nationality : Indian
- Gender : Male
- Marital Status : Single

Strengths

- Excellent Communication skills
- Good Computing skills
- Self driven and Motivated
- Able to work under pressure
- Readily adaptable to any changing conditions
- Good team player

Declaration

I hereby declare that the above particulars furnished by me are true and correct to the best of my knowledge and belief.

Place: UAE

Jithu S Sali