

CURRICULUM VITAE

SHAJEER.N.M



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Residence Address:

NALAKATH HOUSE

PUVATHUR P.O

CHAVAKKAD

Pin : 680508

Personal Data:

Father'Name : Muhammed
Date of Birth : 12-05-1996
Religion : Muslim
Sex : Male
Marital Status : Single
Nationality : Indian

Languages Known:

English, Arabic, Hindi, Malayalam

Additional Information

**Oman Valued Driving
License: 121343681**

Objective

Looking at a challenging career in Accounting and Administrative Field with a reputed organization, which will provide me with an enriching work atmosphere and an opportunity to learn.

To contribute to the growth of the organization through sincerity and hard work.

Educational Qualification

- Degree – Bachelor Of Commerce (B.com)
- Plus Two Humanities from Aleemul Islam Higher Secondary School, Padoor
- SSLC from Aleemul Islam School Padoor

Other Qualification

Computer Knowledge

- Work Exposure to Computer Accounting Packages, Tally ERP 9.0, Peachtree and Excel, **PDIFAS** (Professional Diploma in Indian Foreign Accounting with SAP, IAB)
- MS Office
- Excellent typing skill
- Internet

Areas Of Interest

- Accounts and Finance
- Handling of PettyCash
- Audit Cordination

Competency

- ⊕ Good communication and presentation skills.
- ⊕ Organized and well structured at work.
- ⊕ Independent and self-motivated.

⊕ Honest, Sincere and a Hard Worker with a high level of Integrity

Working Experience

- Accountant IN OMAN (Al Dewan Supermarket) April 2020-22
- Maruti Suzuki (BRD Car world) as a salesman 2 year

Passport Details

Passport Number : N6827314

Date of Issue : 25/01/2016

Date of Expiry : 24/01/2026

Place of Issue : COCHIN

Declaration:

I hereby declare that the above-mentioned particulars are genuine to the best of my knowledge and belief