

BHARATHI DH

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To be part of a competitive organization where I can exercise innovative thinking and use my acquired skills to obtain twin benefits of job satisfaction and professional growth.

CAREER SNAPSHOT

- Engineer with 2+ years of experience in Mechanical Industry.
- Automotive/ Aerospace OEM and Project experience.
- Knowledge in Concept design & development, Modelling & drafting, Scaling & dimensional, GD&T and Manufacturing process & Methodologies.

RELEVANT SKILLS

Proficiency in Software/Tools

- MS Excel, AutoCAD, CATIA V5, Solid works, Know basic Programming in CNC.

EMPLOYMENT PROFILE

Company: Shoma Automation Pvt Ltd.
Period: Jan 2019 to Aug 2021
Designation: Assistant Engineer
The Accountabilities:

• AREAS OF EXPOSURE

- ❖ Documentation
- ❖ Purchase order
- ❖ New Project Material Planning & Execution

• DOCUMENTATION

- ❖ Responsible for all aspects of the day to day running of the filing, copying, report writing, and invoicing jobs.
- ❖ Provide general information to the customers.
- ❖ Make daily work plan of seniors with proper timing.
- ❖ Manage the daily incoming of the customers.
- ❖ Responsible to handle the telephone enquiries.
- ❖ Preparation of Process sheet/Process Plan to meet the schedules
- ❖ Producing drawings for the production/manufacturing
- ❖ Preparing the BOQ for cost estimated products for tending purpose
- ❖ Responsible for plan, execute and deliver for design related activities

• PURCHASE ORDER:

- ❖ Fulfilling the crucial link of Purchase in the Supply chain. Identifying the right sources based on supplier reputation, price, lead time and terms.
- ❖ Purchase, planning and procurement of complete requirement of parts.
- ❖ Releasing the Purchase Orders
- ❖ Following up with supplier for the material as per the "Purchase Order"
- ❖ Verification of Purchase order, scrutinizing inventory of stores/stocks

• NEW PROJECT MATERIAL PLANNING & EXECUTION

- ❖ Finding right supplier for source.
- ❖ Collecting quotation from supplier.
- ❖ Supplier selection based on the CR & Supplier performance.
- ❖ Represent the procurement organization in product-development/prototyping/design-review

ACHIEVEMENTS / TRAININGS

- Internship on "LAGGED PIPE" (Heat transfer through thick cylinders)
- Internship on "VORTEX TUBE" (Generates cold and hot streams from a single tube of pressurized gas)

EDUCATION

- Bachelor of Technology - Mechanical Engineering

PERSONAL DETAILS

Marital Status : Married
Visa Status : Visit Visa
Languages Known : English – Business fluent

Place: Dubai

Date:

yours faithfully

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