



HIJAS.K

CONTACT



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Umm AL Quwain, UAE

PERSONAL

Gender : Male
Age : 28
Nationality : Indian
Marital Status : Married
Passport No : V4597973
Visa Status : Visit Visa
(Valid till May)

PERSONAL QUALITIES

- Confident and optimistic.
- Excellent Communication.
Skills in written & verbal both.
- Punctual and Hardworking.
- Ability to prioritize workloads during busy periods.
- Goal achieving.
- Humble & sincere.

TECHNICAL SKILLS

- MS Office
- COMPUTER HARDWARE

LANGUAGES

ENGLISH
ARABIC
HINDI
MALAYALAM

OBJECTIVE

To work in a challenging and creative environment to gain & expenses my knowledge who can provided me a scope to improve my career and effectively contribute towards the goals at the organization.

WORK EXPERIENCE

California Jewellery

Al Manama- Baharain

Worked as a sales man
from 2014-2021

Fila Gold

Kannur- India

Worked as a sales man
from 2013-2014

Responsibilities/Accomplishment

- Greets and meets customers on arrival at the shop
- Listens attentively to a customer's needs and gives explicit explanation to satisfy such a customer
- Presents the customer with the needed jewellery and provides information, such as pricing; and gives a discount if need be
- Provides pricing information to the cashier alongside the weight of the items purchased
- Helps in the daily display of all items that are available for sale in the shop
- Entertains customers and answers questions respectfully
- Ensures regular increase in sales of jewellery products
- Achieves goals set by the employer
- Ensures that products are well arranged in orderly manner
- Strictly adheres to company policies
- Explains warrantees and guarantees on each piece purchased by a customer
- Ensures that all pieces of jewellery are returned to their secured places after the day's business
- Ensures the proper display of company signage in order for customers to easily locate the jewellery shop

EDUCATION

- **Plus Two: Board of Kerala**
- **SSLC : Board of Kerala**

DECLARATION

I, Hijas hereby declare that the information contained herein is true and correct to the best of my knowledge and belief.

HIJAS.K