

CURRICULAM VITAE

SHIVIN V S



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Personal details:

Nationality : Indian

Mother tongue : Malayalam

Marital status : Married

Passport number : L5665539

Fathers Name: Vishwanadhan

Date of birth : 02/11/1991

Gender : Male

Address

ALKhail Gate Community Centre
Al-Quoz, Al Quoz Industrial Area 2
Dubai

Common interests

*Cricket

*Travelling

*Movies

*Listening musics

SUMMARY

Seeking a challenging role as a Computer Operator where my proficiency in the application of computer operations will be fully consumed to help the organization to reach its objectives with excellence and ease.

ACADEMIC PROFILE:

- Diploma Computer Hardware Maintenance.
(Fr. Cuthbert Memorial ITI Anchal 2014)
- ITI- Computer Operator and Programming Assistant.
(Fr. Cuthbert Memorial Private Industrial Anchal 2010)

WORK EXPERIENCE

Worked as a Data Entry Operator at Cyber Computers,Kerala (2010-2011)

- Compiling, verifying accuracy and sorting information to prepare source data for computer entry.
- Reviewing data for deficiencies or errors, correcting any incompatibilities and checking output.
- Entering Customer and Accountant data from source document within time limit.

Worked as a Trade Apprentice At Keltron, KERALA (2012-2013)

- Installation of in-house application software developed under oracle,in various client machines.
- Network configuration in varios machines,using MS outlook.
- Entering the data from the previous application software to the new application software in modules like offer,order acceptance,indent, purchase order,DBA etc.
- Involved as programming assistant.

Worked as a Technical Worker at Kromberg and Schubert (2015-2020)

- Conduct repairs aiming for maximum reliability.
- Troubleshoot reported problems and resolve them in a timely manner.
- Focuses on the development and production of complex wiring systems for the automotive industry.

Worked as a Storekeeper at Thanima Hardewares (2020-2022)

- Keep a record of sales and restock the store accordingly.
- Manage and train store staff.
- Plan promotional campaigns for new products or specials.

SKILLS

- Perform stock related duties like returning ,packing, labeling and pricing goods.
- Inspect delivers for discrepancy or damage.
- Report damaged inventories for record-keeping and reimbursement.
- Ability to multitask effectively, Data processing.
- Equipment maintenance., problem solving.
- Repair, install, replace, and service different systems and equipment.