



MUHSIN VK



+971 - 506 285 462



muhsinmoosivk@gmail.com



P 1000544

LANGUAGES

Arabic	
English	
Hindi	
Malayalam	

LICENCE&CERTIFICATION

- UAE Valid Driving License
- Arabic Typing
- Tally ERP 9
- Excel

EXPERIENCE:

Amazon Lubricants - UAE

23 -1- 2022

SALES EXECUTIVE

10 -9- 2022

- Identifying potential prospects from the market.
- Deals with customers from different countries.
- Develop good customer relationship.
- Making price quote as per the nature of customer.
- Negotiate and close the deal.
- Verify documents like Performa Invoice, Commercial Invoice, BL & LC.
- Prepare Daily & Monthly Report

Arabella Design - UAE

SALES EXECUTIVE

1-7-2017

1-3-2021

- Take customer orders.
- Sales promotion through social media.
- Convert enquiries in to sales.
- Deals with customer complaints.
- Allocate work orders to workers according to their availability and skill set and monitor their works.
- Maintain Day Book, Monthly Reports.
- Sales follow up.

EXPERT IN:

- Well versed in Arabic Speaking, Typing, Reading & Writing.
- Well communication skill with customers.
- Well known experience in sales and marketing.
- Good negotiate skill in dealing and pricing with customers.

EDUCATION:

Calicut University -

2013-2016

Bachelor of Commerce (B.Com) Co-Operation

Kerala Higher Secondary Board -

2011-2012

Commerce