



MOHAMMED IRSHAD K

Salesman

PERSONAL DETAILS

DOB : 11-08-1992
Gender : Male
Driving License No.: 1099657

Marital Status: Married
Current Location: Dubai

CONTACT INFORMATION

+971 58 251 8905
irshadmuhammed2972@gmail.com
Nationality: Indian

PASSPORT DETAILS

Visa status : Visit Visa
Passport No : L2355358
Date of expiry: 10-06-2023

LINGUISTIC SKILLS

English (Fluent)
Hindi (intermediate)
Arabic (intermediate)
Malayalam (Native)

PERSONAL SKILLS

- Hard work
- Positive attitude
- Quick learner
- Trustworthy
- Team working ability
- Responsible and Dedicated

SKILLS

- Advanced Certified Professional in Indian & Foreign Accounting (ACPIFA)
- Specialized in Tally ERP 9.0, Peachtree & QuickBooks
- MS Office Excel skills



OBJECTIVE

Intend to build a career in a well-known business enterprise to enhance my quality, skills, knowledge and technique for the betterment of the enterprise. Perform well under pressure and short-notice demands. Also have a strong desire to grow professionally and constantly ready to face the challenge.

WORK EXPERIENCE

Almarai (2017 to 2021)

- **Designation : Sales Executive**
- **Place : Al Ain, United Arab Emirates**

Responsibilities

- Provides customers and key industry influencers with high quality product and technical information.
- Delivering purchase orders and informing existing customers of new products.
- Increasing sales by promoting products and analyzing competitor behavior.
- Maintaining sales and delivery records, as well as meeting sales targets.
- Liaising with other departments to ensure optimal customer services.
- Taking purchase orders and collecting payments.

Arafa Building Materials Trading (2015 – 2017)

- **Designation : Driver Cum Messenger**
- **Place : Al Ain, United Arab Emirates**

Responsibilities

- Responsible in the delivery of materials, supplies, and documents to and from any offices or location directed to transport and / or distribute.
- Responds to office errands and duties, which require transportation support to and from the informed sites.
- Responsible of driving and maintaining the condition of the vehicle.
- Maintaining an organized travel schedule.

EDUCATION QUALIFICATIONS

Bachelor of Multimedia Communication (2011-2014)

University of Calicut, Kerala-India

HIGHER SECONDARY SCHOOL (2009- 2011)

Government of Higher Secondary Examination, Kerala

DECLARATION

I hereby declare that all the statements given above are true to my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

MOHAMMED IRSHAD K