



MUHAMMED ANES

Personal Summary

Higher-energy Individual who believes in cultivating a company culture in which staff members feel comfortable voicing questions and concerns as well as contributing new ideas that drive growth.

Work Experience

HR MANAGER GRAND RESIDENCY

Dec 2020-Jan 2022

- Conducted many training seminars and personal sessions for employers.
- Increased the productivity of department and helped people from different departments as well in the performance of their task.
- Developed a staff incentive program that resulted in an increase in total revenue by 10%

ASSISTANT MANAGER

KENZ SUPERMARKET

Apr 2020-Dec 2020

- Kept track of exemplary products with demand and made purchase decisions.
- Overall store management buying, selling, ordering, processing payroll etc

CASHIER

MRA LA CUISINE RESTAURANT

Nov 2019- Mar
2020

- Created exceptional guest experiences during checkout.
 - Processed hundreds of transaction daily while maintaining the record at the end of the day.
 - Conducted events and functions and organized the team exceptionally well.
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Academic History

ST.ALOYSIUS COLLEGE

Bachelor of
Business
Administration/
APRIL 2019

BUSINESS ADMINISTRATION

- Member of College Quiz Association
- ACME Fest(Management Fest)
- Volunteer for three consecutive years
- Volunteered 40+ Hours of Social Service under Sahaya Scheme

IEHSS SCHOOL MALAPPURAM

Higher Secondary
Education/
APRIL 2016

MATHS & COMPUTER SCIENCE

- Member of NSS(National Service Scheme)
- Achieved Black Belt in Kung Fu
- Participated in Science Fair

Core Skills

- Leadership Abilities
 - Creative problem solving
 - Interpersonal skills
 - Team Player
 - Records Management
 - Microsoft office
 - (Word, Excel, Powerpoint)
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Languages known

- English
 - Hindi
 - Malayalam
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Work Reference

Mr.Kiran Rajeev

MANAGING PARTNER,
GRAND RESIDENCY
PH : +919746132324

Mr. Santhosh

Hotel Manager,
MRA LA CUISINE RESTAURANT
PH : +91 9847145455

Mr. Shabith

Manager,
KENZ SUPERMARKET
PH : +919656307300

Contact Details

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D.O.B : 14 OCTOBER 1998

Declaration

I hereby declare that the above particulars of facts and information stated are true, correct and complete to the best of my belief and knowledge.