

CURRICULUM VITAE

AAKASH S. SUTHAR

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OBJECTIVE:

I would like to pursue my career in an esteemed organization where I can implement my skills, knowledge and intelligence with honesty and hard work to achieve the organizational goals by the way of continuous learning and self-development.

WORK EXPERIENCE:

1. Warehouse Assistant

➤ JACKY'S ELECTRONIC LLC. – Dubai, UAE | August-2017 – Present

- Receive goods from vendors ,suppliers
- Verify shipment quantity and quality
- Place all product into specific areas
- Inventory & Space Management
- Inventory checks and recounts
- Inventory stock check on weekly basis
- Process all documents work
- Process all customer delivery
- Load/Unload shipments
- Reliability & punctuality
- Record taking skills
- Maintain daily logbook
- Team Management
- Organize back stock

2. Logistics clerk

➤ VEER LOGISTICS – VADODARA, GUJRAT, INDIA | April-2016 to May-2017

- Receive goods form vendors ,suppliers
- Inventory & Space Management
- Inventory checks and recounts
- Manage customer deliveries
- Maintain daily logbook
- All document work

3. Storekeeper

➤ **Larsen & Toubro Electrical pvt LTD - VADODARA, GUJRAT, INDIA | March-2015 to January-2016**

- Receive goods form vendors ,suppliers
- Inventory & Space Management
- Inventory checks and recounts
- Place all product into specific areas
- As per requirement supply goods to production area
- Team Management

COMPUTER SKILLS:

- Microsoft Office-2007
- Internet explorer
- Warehouse inventory software
- Currently working on ORIONLIVE ERP Software

EDUCATION:

- H.S.C EXAMINATION PASSED IN 2011 WITH 58% FROM GUJRAT BOARD.
- S.S.C EXAMINATION PASSED IN 2009 WITH 54% FROM GUJRAT BOARD.

PERSONAL DETAILS:

Nationality	: Indian
Gender	: Male
Date of Birth	: 16 June 1993
Marital status	: Married
Language known	: English, Hindi, Gujarati
Hobbies	: Travelling, driving, listening music, playing cricket

PASSPORT DETAILS:

Passport Number	: P7300485
Place of Issue	: Ahmedabad
Date of Issue	: 10/01/2017
Date of Expire	: 09/01/2027
Visa Status	: Employment Visa

DECLARATION:

I hereby declare that above information is correct to the best of my knowledge and belief.

Yours Faithfully
(AAKASH S. SUTHAR)

