



MOHAMMEDKALITH

@ kalith402@gmail.com

+971-586770587

Dubai.



OBJECTIVE

To enhance my professional skills, capabilities and knowledge in an organization which recognizes the value of hard work and trusts me with responsibilities and challenges.



PERSONAL DETAILS

Date of Birth : 14/08/1994
Marital Status : Single
Nationality : Indian
Gender : Male
Passport details : N 4093029 valid until october 2025
Visa Details : Visit visa-Dec31st



SKILLS

Excellent touch with Microsoft office(word,excel) for preparing reports.

Internet ability.

AutoCAD.

Team lead



INTERESTS

Data entry
Documents controll
Supervision
Store keeping



LANGUAGES

English
Hindi
Tamil



EDUCATION

2015

**Al Ameen Polytechnic College ,
Erode, India.**

Diploma In Civil Engineering
First class

2012

State Board
HSC(12th grade)

2010

State Board
SSLC(10th grade)



EXPERIENCE

14/05/2019 -
21/07/2022

**Afsana Global Exim, Chennai,
India.**

Warehouse operater and Sales
assistant

Jan2018 - Aug2019

Dania group, Doha,Qatar.
Office assistant



PERSONALITY TRAITS

Hardworking, punctual and responsible.

Problem solving and organizational abilities.

Good leadership skills

Handling FastTrack projects

Excellent analytical skills and exclusive planing skills.

Able to perform multi tasking and able to communicate
in different languages.



ACHIEVEMENT

Completed work on time without failure.

Maintained smooth work flow



DECLARATION

I hereby declare that all the details furnished above are
true and genuine to best of my knowledge.