## MUHAMMAD ABBAS HANIF

# Data Entry Operator, Cashier, Accountant

A Suitable position with an organization where I can utilize the best of my skills and abilities that fit my education, skills, and experience a place where encourage and permitted to be an active participant as well as vital contribute to the development of the company.



## **Expertise Skill**

- Good knowledge of Microsoft office 2007 to 2014
- Windows xp and windows 7.
- Internet Surfing.
- ERP.

#### **Personal Details:**

Nationality: PAKISTAN

DOB: 20/05/1997

**RELIGION: MUSLIM** 

GENDER: MALE

MARITAL STATUS: SINGLE

LANGUAGE KNOWN: ENGLISH, URDU

## **Passport Details:**

PASSPORT NUMBER : CO0944421

PLACE OF ISSUE : Pakistan

EXPIRY DATE : 25/11/2024

VISA STATUS : VISIT VISA

#### **Contact Me**

+971 522752285

🔁 abbashanif127@gmail.com

Dubai-UAE

#### **Education**

Certificate

Institute: Vocational Training Institute,

Lahore, Pakistan

Matriculation

Lahore Board

Inter

Lahore Board

6 months diploma in Computer

**Application**, Lahore

## **Work Experience**

DATA OPERATOR

**Himont Pharmaceutical, Lahore | 01 year** 

DATA OPERATOR & CASHIER

Rehman Electronics | 01 year

ACCOUNTACT, CASHIER & AUDIT OFFICER

Afzal Electronic | 04 years

### **Declaration**

I here certify that the above information are true and correct according to the best of my knowledge & My Experience. selected I assure that I would perform to the best of my abilities, early awaiting a positive response.