

CURRICULUM VITAE

SREEJITH AS

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OBJECTIVE:

Seeking a challenging position in an established organization where I can get enough opportunity to utilize my skills and knowledge for development and skillful contribution to the growth of the institution.

EDUCATION QUALIFICATION

- Diploma in Civil Engineering (2015-2018)
- ITI in Civil Engineering (2012-2014)
- Higher Secondary

TECHNICAL SKILLS

- MS Word
- MS Excel
- MS Power Point

WORK EXPERIANCE

SAHARA PLASTIC FACTORY LLC, AJMAN, UAE (2019-2023)

- **PRODUCTION SUPERVISOR (November 2021-November 2023)**
 - Set Daily/Weekly/Monthly objectives and communicate them to employees
 - Organize workflow by assigning responsibilities and preparing schedules
 - Preparing Daily Production Report
 - Perform Visual and Physical quality check
 - Check production output according to specifications
 - Submit reports on performance and progress
 - Identify issues in efficiency and suggest improvements

- Train new employees on how to safely use machinery and follow procedures
- **ASSISTANT PRODUCTION SUPERVISOR (November 2020- November 2021)**
 - Planned and established work schedules, assignments, and production sequences to meet production goals.
 - Inspected sample workpieces to verify conformance with specifications..
 - Adjusted machine controls and change tool settings in order to keep dimensions within specified tolerances.
 - Arrange deliveries for finished goods.
- **CUTTING OPERATOR (November 2019- November 2020)**
 - Make adjustments to machine settings during bag size changeovers minimizing down time required while ensuring.
 - Product specifications are maintained
 - Adjusted machine controls and change tool settings in order to keep dimensions within specified tolerances.
 - Package Bag into boxes
 - Provide daily report on shift activity results

LANGUAGES KNOWN

- English
- Hindi
- Malayalam
- Tamil

PERSONAL DETAILS

- Date Of Birth : 06/03/1995
- Gender : Male
- Marital Status : Married
- Nationality : Indian
- Visa Status : Visiting Visa

DECLARATION

I hereby certify that the above information are true and correct to the best of my knowledge and ability.

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