

Mohammed Rasi

Driver

Experienced professional with 3 -year driving career seeking driver position with Local Deliveries to apply mechanical knowledge and impeccable driving record to achieve success in the timely and safe delivery of products road safety knowledge, defensive driving techniques



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rasieastmanoor@gmail.com



Dubai, UAE



Visiting Visa Holder

WORK EXPERIENCE

Driver

Limbs Cool Technical Services L.L.C

2019 – 2020 Dubai, UAE

Achievements/Tasks

- Collect current and past due payments as per schedule
- Cheque collection and deposit on account.
- Accurately performed daily cash reconciliations.
- Cheque and card transaction and tally and file invoice.
- Timely and safe delivery of product in customer location.

Contact: limbsllc@gmail.com

Driver

Saif Al Falahi Technical & Cleaning Services L.L.C

2017– 2019 Dubai, UAE

Achievements/Tasks

- Cheque collection and deposit on account.
- Taking calls from customers and delivering message.
- Helping over all duty in office.
- Pick and Drop of company staff.
- Timely and safe delivery of product in customer location.
- Purchasing materials.
- Accurately performed daily cash reconciliations.
- Cheque and card transaction and tally and file invoice.

Office Assistantt

Dhofar Network

2009– 2012 Oman

Achievements/Tasks

- Helping over all duty in office.
- Document filing.

SKILL

- Creativity
- Teamwork
- Can-do-attitude
- Effective communication
- Dedicated support
- Self-motivated
- Responsible
- After Sale Support

COMPUTER LITERACY

MS Word

MS Excel

Tally ERP 9

Corel Draw

Photoshop

EDUCATION

Higher Secondary

2005 – 2007

Kerala, India

Subject

- Commerce.
- Business studies.
- Economics.
- Accounting.

PROFESSIONAL QUALIFICATION

- DCFM-(Diploma in Computerized Financial Management)..
- Advanced Diploma in Multimedia.

ACHIEVEMENTS

UAE Light Vehicle Driving License (Manual)

License number: 3802291

PASSPORT NO

S5259980

DATE OF BIRTH

31-05-1987

LANGUAGES

ENGLISH



HINDI



ARABIC



MALAYALAM

