



## PROFILE

Seeking a challenging position in an Industry that promotes my professional growth and prospects, in which my soft skills may be effectively utilized to contribute the best towards my organization.

## CONTACT

PHONE: +971-558858933

Address: Al Quasis – Dubai  
EMAIL: fahadkeekan@gmail.com

## DETAILS

Dob : 11 June 1989  
Nationality : Indian  
Marital status: married  
Passport number: S5820719  
Visa status: 2<sup>nd</sup> August 2022

## EDUCATION

### ISLAMIC ENGLISH MEDIUM SCHOOL

SECONDARY SCHOOL LEAVING CERTIFICATE

### JAMATH HIGHER SECONDARY SCHOOL

HIGHER SECONDARY EXAMINATION (XII)

# SHEIKH FAHAD FAREED

RETAIL SALES ASSOCIATE

## WORK EXPERIENCE



### SULTHAN GOLD & DIAMONDS – SENIOR SALES EXECUTIVE

(The sole destination of prodigious collection of gold, diamond, silver & watches)

2021-2022

#### KEY RESPONSIBILITY

- Performed all functions regarding receiving, stock, and housekeeping-related tasks.
- Engaged with customers enthusiastically to drive sales.
- Processed cash and credit payments as a cashier, using point-of-sale (POS) systems.
- Identified customer needs on sales floor and recommended appropriate solutions.
- Assisted customers with computer and electronic purchases in a high-volume store.
- Maintained up-to-date product knowledge by participating in product and vendor training.
- Ensured a clean work area while processing item stock and completing mark downs.
- Recording sales trends and liaising with account managers to develop sales strategies.
- Compiling a daily list of sales leads, delegating leads to the sales department, and providing sales data and guides to the sales department.
- Handled all customer relations issues in a gracious manner and in accordance with company policies.



### RIVOLI GROUP LLC – SALES ASSOCIATE (UAE)

(RIVOLI GROUP IS ONE OF THE LEADING RETAILERS LUXURIOUS WATCHES AND EYEWEARS WITH 30+ YEARS OF RETAIL EXPERIENCE AND 100+ BRANDS ACROSS GCC)  
2010-2018

#### KEY RESPONSIBILITY

- Customer service with highest level of satisfaction.
- Dealing with customer queries and complaints and solving their queries and grievances.
- Merchandising the product according to the Brand policies.

## CORE COMPETENCIES

- Compliance
- Listening
- Oral communication
- Composure
- Professionalism
- Decision making
- Sales aptitude
- Stress tolerance
- Accountability
- Self-confident

## TECHNICAL SKILLS

- Microsoft Office

## LANGUAGES

- English
- Arabic
- Hindi
- Urdu
- Kannada
- Malayalam

- Meet and greet the customers and help them to find the right product
- Meet the Sales Targets provided.
- Maintaining Sales report and stock report on daily basis.
- Upselling & Cross selling.
- Ordering stocks and arranging for special request by customers.
- Recommend, select, and help locate or obtain merchandise. based on customer needs and desires.
- Maintain knowledge of current sales and promotions, policies regarding payment and exchanges, and security practices.
- Compute sales prices, total purchases received and process cash and credit card payments.

## DECLARATION

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I hereby declare that the information provided is true and correct.  
I also understand that any willful dishonesty may render for refusal of this application.

SHEIKH FAHAD FAREED