



SUHAIL PM

EVENT PLANNER

CONTACT



+971581525366



suhailepm578@gmail.com



Bur Dubai, Dubai

SKILLS

- Team Work
- Time Management
- Leadership
- Verbal & Written
- Communication

LANGUAGE

- English
- Malayalam

PERSONAL DETAILS

- Age & DOB: 24, 05/07/1998
- Visa Status: Visit Visa (14-01-23)
- Marital Status: Single

PROFESSIONAL PROFILE

I am a B.COM Graduate and Experienced Event Planner. A highly optimistic, sincere and motivated who is confident to work productively in a professional environment and produce quality result. I am also passionate, creative, and detail oriented and dedicated to provide superb client service at every turn.

WORK EXPERIENCE

Event Manager

Evergreen Wedding Company, Kerala

Sept 2018 - June 2021

- Manage all aspects of event planning, meeting strict deadlines and budget demands.
- Nurture and build relationships with vendors, venues and other industry contacts to craft and implement creative and logistical aspects of all events
- Stay Current, and often ahead of the curve, on event planning, design, and production trends, proactively identifying and solving operational challenges

EDUCATION

- **SSLC**
(Kerala State Board- 2013)
- **HSE**
(Kerala State Board- 2015)
- **B.COM**
(University of Calicut- 2018)

IT LITERACY

- proficient in MS Office Tools - Excel, Word and Power Point