

# **CONTACTS**

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**Passport**: P4128075 **Issue date:** 01/11/2016 **Expiry date:** 31/10/2026

SKILLS

Communication

Customer service

Problem-solving

• Time management

Leadership

# PERSONAL INFORMATION

• Nationality: Indian

• Date of Birth: 12/01/1995

• Marital Status: Single

• Visa Status: Visit Visa

## **EDUCATION**

HSE 2014 SSLC 2012

## **LANGUAGES**

English

Hindi

Malayalam

## **INTERESTS**

Cricket

Traveling

Driving

Movies

# KISHORE JACOB

#### **CURRICULAM VITEA**

## OBJECTIVE

Secure A Responsible Career Opportunity to Fully Utilize My Training and Skills, While Making A Significant Contribution to The Success of The Company

#### **WORK EXPERIENCE**

## **SALES MAN**

Kalyan silks, Feb 2020 – Apr 2021.

#### **RESPONSIBILITIES**

Greet customers.

Help customers find items in the store.

Check for stock at other branches or order requested stock for customers.

Provide customers with information about items.

Ring up purchases.

Elevate complaints to management.

Keep track of inventory.

#### PACKING, STORE KEEPER AND SALES

More super market, Sep 2018- Nov 2019

#### **RESPONSIBILITIES**

- Identify and dispose of defective items.
- Properly use packaging materials, including hand tools, glues, nails, padding, etc.
- Take delivery of all incoming materials and reconcile with purchase orders
- Establish, develop and maintain positive business and customer relationships

# **DELIVERY BOY**

Pizza Max Jul 2017- Jul 2018

#### **RESPONSIBILITIES**

- Distributing various packages to specified locations within a given time frame.
- Carefully loading and unloading all packages.
- Accepting and recording payment for delivered packages.
- Answering customers' questions and responding to complaints in a professional manner.

#### DECLARATION

I hereby confirm that the above-mentioned statements are true and correct to the best of my knowledge and belief.

**KISHORE JACOB**