

EVA GENE D. DRILON



CONTACT

Address:

Dunes Village, Dubai Investment Park 2,
Dubai, UAE

Phone:

+971543495541

Email:

eva.gene01@gmail.com

PERSONAL INFORMATION

Date of Birth: January 29, 1991
Marital Status: Single
Height: 5'4"

SKILLS

- Tour guiding
- Customer Service Oriented
- Computer Literate
- Good Interpersonal communication skills
- Possess high level of honesty and enthusiasm
- Willing to be trained and learn
- Ability to adapt quickly to challenges and changing environments

LANGUAGE

English: (*Good*)

Tagalog: (*Native*)

EDUCATION

2008 - 2012

Bachelor of Science in Hotel and Restaurant Management Major in Tourism Management
St Therese-MTC Colleges

2007 – 2008

Bachelor of Science in Computer Technology
Purification Dolar Monfort College – WVCST Branch

**Reference(s) available upon request*

OBJECTIVE

Seeking a challenging job at a reputable company where my background and experiences can well be utilized and can greatly enhance the company as well as my own personal growth.

WORK EXPERIENCE

2016-2020

MAGIC MEMORIES

Guest Associate / Sales

Dubai Aquarium and Underwater Zoo / Kidzania / Dubai Ice Rink

- Address and welcome guests to business per day, improving overall customer service and engagement.
- Offer guests an exemplary service and interact with them in a friendly manner.
- Maintain good rapport with the guest by answering questions and queries and directing them to the next area to visit.
- Take good quality photos on the green screen and roaming photos as well.
- Sell guests photos taken with excellent customer service and hitting daily sales targets given by the management.

2014-2016

MARKAVIP GENERAL TRADING LLC

Junior Warehouse Associate

Warehouse #6, Plot# 518 1298, Dubai Investment Park 1, UAE

- Do quality checks for each item for any damage during shipping.
- Mark products with grades accordingly and designate to its category whether accepted or rejected.
- Receive the items in the system using Oracle.
- Send reports to the team leader and supervisor after receiving the items in the system.
- Do physical counts and transferring items in the inventory section using Oracle mobile.

TRAININGS, SEMINARS AND WORKSHOPS ATTENDED

- **Iloilo Skyways Travel and Tours**
Travel Agent - OJT (On-the-Job-Training)
Marymart Mall, Building II, Valeria St., Iloilo City, Philippines
(May 29, 2012 - June 12, 2012)
- **English Proficiency Program (Session 1)**
St. Therese-MTC Colleges, La Fiesta Site
M.H. del Pilar St., Molo, Iloilo City
(June 18-October 15, 2011)
- **Iloilo Grand Tower - Food and Beverage Department**
Service Crew - OJT (On-the-Job-Training)
Iznart Street, Iloilo City, Philippines
(April 2, 2010 - April 25, 2010)
- **Iloilo Tour Guiding Seminar**
Department of Tourism Region VI Showroom, La Fiesta Hotel
M.H. del Pilar St., Molo, Iloilo City
(March 5-28 2012)
- **Iloilo Grand Hotel - Housekeeping Department**
Room Attendant/Laundry Attendant - OJT (On-the-Job-Training)
Iznart Street, Iloilo City, Philippines
(March 9, 2010 - April 2, 2010)
- **Mock Tour**
Tour Guiding
Iloilo City
(March 26, 2012)
- **Speech Empowerment for a Career-Wise Men and Woman of Today**
Newscasting, Broadcasting, Call Center Training,
Youth Leadership and the Power of Public Speaking
St. Therese-MTC Colleges Activity Center
(August 26-28 2008)

NATIONAL / CERTIFICATE OF COMPETENCY

- ✓ Mock Tour Guiding, last *March 26, 2012*
- ✓ (NC II) Holder in Housekeeping, last *November 15, 2000*