

RESUME



Contact Details:

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Personal Details:

Father name : Ibrahim
Gender : Male
Date of Birth : 28/04/1997
Marital Status: Single

Passport Details:

Passport No: S6277819
Nationality: Indian
Visa Status: Employment

Languages Known:

- English
- Arabic
- Hindi
- Malayalam
- Kannada

SUHAIL IBRAHIM

Accountant

Objectives:

To succeed in an environment of growth and excellence and earn a job which provides me job satisfaction and self-development and help me achieve personal as well as organizational goals.

Work Experience:

NEW BELLBIRD TRADING LLC

Assistant Accountant - JAN 2020 to till date

- Working on Mycom software to record daily transactions at New Bellbird Trading LLC Dubai.
- Processing weekly staff related payroll and creating payslips, RTI submissions, factoring and tax payments.
- Managing and supervising a busy accounts team made up of people with different levels of abilities and skills.
- Maintaining a framework of internal controls to ensure that accounting records are complete and accurate.

Educational Qualification:

- Mangalore university , Vamada Padav
- Department of Pre-University College ,Karnataka
- Secondary School (SSLC) from Karnataka State Education Board

Technical Skills:

- Leadership skills developed by leading various assignment teams.
- Good communication and interpersonal skills.
- Willingness to take responsibilities.
- Ability to organize, coordinate, implement and control work related activities.
- Very Comfortable with Ms- Excel.
- Can work efficiently with Tally or similar software.
- Good with arithmetic calculation.
- Maintaining a framework of internal controls to ensure that accounting records are complete and accurate.
- Capable of adapting to new environment and grasp new techniques quickly.
- Strong analytical and problem solving skills.

Declaration:

I shall abide by the regulation and hereby that the particular furnished above are correct and complete.

SUHAIL IBRAHIM