

MOHAMMED BASHEER

Location : Sharjah

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CAREER OBJECTIVE

To succeed in an environment of growth and excellence and earn a job which provides me satisfaction and self development help me to achieve organisational goal.

WORK EXPERIENCE

- **Assistant Accountant**
 1. Al Qesmah Packaging Mat Ind LLC(Sharjah).
From **March 2017 – 2022 January**(still working)
 2. Accounting Service Society (India).
From **May 2016 – October 2019**

JOB PROFILE

- Good knowledge & Experience in **Accounts Receivables**, Accounts Payables, Petty Cash & Cash Handling.
- Knowledge of Bank Reconciliation
- Basic knowledge of Management Accounting-Strategic Management
- Advanced Financial Accounting & Reporting/ Financial Planning, Budgeting and Forecasting
- Performance Management (Return on Investment, Residual Income and Variance Analysis)
- Cost Management and Internal Controls
- Financial Statement Analysis (Liquidity Ratios, Profitability Ratios and Activity Ratios)
- Investment Decisions.
- Analyze and/or prepare monthly financial information
- Monitoring and evaluating Aging schedule
- Stock valuation
- Knowledge About Sales and Merchandising.

EDUCATION

Year of Passing

Diploma in ERP packages of **SAP Business One, FI/CO, Tally 9.0, Peachtree, Quick Books.**

Accounting Service Society (ASS)

2016

B.com with Finance

Calicut University, Calicut, Kerala,INDIA

2015

CERTIFICATES

- **Certificate in SAP Business One, FI/CO, Tally9.0, Quick Books.**

IT SKILLS

- **Accounting Software:** Tally ERP. 9.0
- Working knowledge in Excel (V-lookup, H-lookup, Pivot Table, Freeze panes, Filters, conditional formatting, etc.)

PROFESSIONAL SKILLS

- Passion for initiating and facilitating continuous improvement.
- Capable of learning new technologies and implementing it.
- Flexible with a positive “can do” attitude.
- Ability to work with team and as well independently
- Good communication.

PERSONAL DETAILS

Date Of Birth	:	7 th November 1994
Age	:	27 Years
Nationality	:	Indian
Languages Proficiency	:	English , Hindi , Malayalam & Arabic(Reading)
Visa Status	:	Resident Visa
Visa Expiry	:	14/07/2023
Driving License	:	Valid UAE Driving License.

CONCLUSION

I hereby declare that the information furnished above is true to best of my knowledge and belief.

Further reference shall be furnished on request

PLACE : Sharjah

DATE :17/01/2022

Mohammed Basheer