

Curriculum Vitae

Name: MUHAMMED SHABEEB CK

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OBJECTIVE

A suitable position with an organization where I can utilize the best of my skills and experience a place where an Encourage and permitted to be an active participant as well vital contribute on development of the company.

PERSONAL DETAILS

- ☐ Nationality : Indian
- ☐ Date of Birth : 16/02/1998
- ☐ Gender : Male
- ☐ Marital Status : Single
- ☐ Religion : Muslim
- ☐ Visa Status : Employment visa
- ☐ Passport no : P7583853



LANGUAGES KNOWN:

- ☐ HINDI AND ENGLISH

EDUCATION QUALIFICATION:

- ☐ SSLC
- ☐ Plus Two
- ☐ BA (Economics) not completed

COMPUTER KNOWLEDGE:

- ☐ Accounting
- ☐ Tally
- ☐ M S Excel
- ☐ Peach tre, Quick book

WORK EXPERIENCE

- ☐ presently working as ACCOUNTANT AND SALES at DISPOSABLE PLASTIC AND FOOD STUFF TRADING COMPANY in Abu Dhabi,(since 2019 to till now)

UAE-DRIVING LICENSE DETAILS

- ☐ License No : 2717598
- ☐ Issue Date : 19/10/2021
- ☐ Expiry Date : 18/10/2023
- ☐ Permitted Vehicle : Light Vehicle
- ☐ Place of Issue : Abu Dhabi

SPECIAL SKILLS:

- ❑ UAE all ruts knowledge (ABU DHABI)
- ❑ Good understanding of Process, Procedure and work instructions. Time priority, Quality Assurance and Management, Understanding client Policies and procedures and understanding Company Ethics and Values, Judgment and Principles.
- ❑ Patience, imagination, reliability and time management, leadership skills, organization, taking initiative.
- ❑ I gained a lot of experience from the on job training. I had to work under pressure, and communicate with different people of various nationalities.

DECLARATION:

I hereby declare that the information given above is true to the best of my knowledge, give an opportunity, I assure the authority that I shall provide the best on my duties and responsibilities.