



Abdul Rasheed Koduvali

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Koduvali House, Kombam, Ariyoor Po,
Mannarkkad, Palakkad - 678583

Nationality: Indian

Birthday: 15-11-1981

Marital Status: Married

Religion: Muslim

Passport Details:

Passport No - M8523561

Place of Issue - Riyadh

Date of Issue - 29/09/2015

Date of Expiry - 28/09/2025

Objective

To work for an organization which provides me the opportunity to improve my skills and knowledge to growth along with the organization objective.

Professional Skills

- Providing help and advice to customers using your organization's products or services
- Quick thinking - A representative learns to think on their feet when it comes to problem solving
- Investigating and solving customer's problem, which may be complex or long standing problems that have been passed on by customer service assistance
- Good communication skills
- Good time management
- A working knowledge of IT operating system, particularly Windows

Education

Diploma in Computer Hardware Maintenance & Networking Prompt Computers - Mannarkkad, Kerala	03/2005 - 07/2007
TTC in Hindi Dakshina Bharat Hindi Prachar Sabha, Madras	01/2000 - 02/2002
SSLC Kalladi HSS Kumaramputhur	04/1998 - 03/1999

Languages

Malayalam
Arabic
English
Hindi
Tamil



Work Experience

Landmark Arabia Chief Cashier	10/2011 - 11/2020
Sans Infocare - Palakkad Computer Technician	03/2008 - 06/2010
Salafi College & Computer Accadamy Hindi Teacher	07/2006 - 08/2007
GUHSS Vadasseryppuram Hindi Teacher	08/2005 - 05/2006

Awards

Best Employee of the Month - January 2020 - Landmark Arabia

Skills and Abilities

- Ability to work as individual as well as in group
- Creative, high degree of initiative and keen attention to details
- Good in handling the customer relationship
- Able to work in any climate condition
- Highly motivated and eager to learn new things
- Computer proficiency in Microsoft Office, Internet Surfing

Hobbies

Watching movies, Travelling, Music listening, Car riding

Declaration

I do hereby declare that the above particulars are true and correct to the best of my knowledge and belief.

Palace :

Date :

Abdul Rasheed Koduvali