

MOHAMED RISWAN

CONTACT

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SKILLS

- Store merchandise handling
- Credit and cash transactions
- Customer greeting
- Point Of Sale (POS) expertise
- Scanner operations
- Cash register operation
- Order picking/packing
- Cash counting machine operations
- Payment processing

LANGUAGES

English: : C1

Advanced

Malay: : C2

Proficient

Tamil: : C2

Proficient

ADDITIONAL INFORMATION

- Malaysian
- Male
- Age 36
- 06/02/1987
- Visit Visa
- Visa expired 22Dec2023

Expert skills in picking and packing
Advanced skills in guest service
Available to work immediately

EXPERIENCE

February 2021 - April 2023

Warehouse Picker See Media, Kuala Lumpur, Malaysia

- Exceeded targets by quickly and accurately preparing orders.
- Ensured smooth warehouse operation by keeping flexible to offer assistance with multiple tasks.

February 2018 - March 2019

Cashier Mustafa Centre, Tekka, Singapore

- Helped customers with specific item requests by answering questions and offering knowledgeable product advice.
- Used POS machines to scan items and process transactions.
- Processed payments by cash, cheque, or card to complete transactions.
- Prepared daily cash deposits to move funds to financial institution.

November 2013 - October 2017

Warehouse Operator Crescent News KL, Selangor, Malaysia

- Reported missing or damaged items to management, quickly resolving stock issues to maintain production line efficiency.
- Transported pallets and heavy stock using forklift equipment.
- Picked orders to meet productivity targets.

May 2011 - October 2013

Storekeeper Crescent News KL, Selangor, Malaysia

- Oversaw processing and organisation of incoming shipments.
- Briefed team on product and promotion changes to support upselling.

November 2009 - April 2011

Picker and Packer Crescent News KL, Selangor, Malaysia

- Labelled and packed items daily while ensuring maximum accuracy.
- Ensured orders were packed correctly, minimising errors by
- Checked product quality frequently, reporting problems to supervisor.
- Checked all items for damage or faults before packing to minimise customer returns.

June 2007 - October 2009

Retail Sales Assistant Deen Enterprise, Kuala Lumpur, Malaysia

- Cultivated excellent customer relationships by providing helpful, friendly and attentive service.
- Maintained, clean, presentable and stunning product displays by conducting routine visual merchandising tasks and deep cleans.
- Kept sufficient inventory supply and stock on shelves and in storerooms.

EDUCATION

April 2006 - March 2007

Higher Secondary Course Certificate (+2) Accounts
BMHSS, India

April 2004 - June 2005

Secondary School Leaving Certificate (10th)
BMHSS, India