



MAHAMMAD FAIROZ

PERSONAL ATTRIBUTE

To Achieve Professional Excellence in Any Above Mentioned Field that Provides Me With Opportunities To Full Utilize and develop My knowledge, Skill, Information and Education .I am Easy Motivated, Confident, and Honest and Dedicated to my Job.

CONTACT

+971 565944721

Fairozmoodbidri@gmail.com

ABU DHABI

PERSONAL DATA

- Date of Birt :16/06/1994
- Nationality : India
- Status : Single
- Sex : Male

PASSPORT DETAILS

- PASSPORT NO :M0419504
- EXPIRY DATE : 31/07/2024
- PLACE OF ISSUE :BANGALORE
- VISATYPE : VISIT VISA

LANGUAGE SKILLS

- ENGLISH
- ARABIC
- KANNADA
- HINDI
- MALAYALAM
- TAMIL

EDUCATION

PRE-UNIVERSITY STUDIES - COMMERCE.
UNIVERSITY OF MANGALORE, INDIA. JUNE 2012

EXPERIENCE

- 2020 TO 2022 WORKING AT MINISTRY OF JUSTICE ABU DHABI, UAE. OFFICE ASSISTANT & DRIVER.
- WORKED AT EMIRATES NATIONAL FOOD ABU DHABI,UAE. SALES MAN & CUSTOMER SERVICE 2018 TO 2020
- WORKED AT MADFHON MADGHOT RESTAURANT AL AIN, UAE. CASHIER CUM CUSTOMER SERVICE 2016 TO 2018 2 YEAR
- WORKED AT BIG BAZAAR SHOPPING CENTER MANGALORE, KARNATAKA, INDIA. ASSISTANT SALES SUPERVISOR

COMPUTER SKILLS

- EXCEL, MICROSOFT POWERPOINT, MICROSOFT WORD
- ALL TYPES OF INTERNET ACCESSORIES, INCLUDING ONLINE WORKS ETC

SKILLS

- Role and responsible
- Responsible for answering and routing calls
- Handling the inquiries of public
- Greetings the visitors in person and on telephone in friendly manner
- Assist senior staffs to take photocopy binding etc.
- Communicate with the customers,

MAHAMMAD FAIROZ