



CONTACT



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Khalifa university
Muroor road
Abu Dhabi

TECHNICAL SKILLS

- AutoCAD
- 3ds Max
- M S Office

CORE COMPETENCIES

- Customer relationship management
- Cost Management
- Budgeting, Planning and Execution
- Material Planning & procurement
- Vendor Management

PROFESSIONAL TRAITS

- Self-Motivated
- Adaptive
- Keen Learner
- Persistent
- Compassionate
- Accountable

LANGUAGE

- English
- Hindi
- Malayalam

OTHER INFORMATIONS

DOB: 21 April 1995
Nationality: Indian
Gender: Male
Marital Status: Single
Visa Status: Visit

OBJECTIVE

To join an organisation that gives opportunities to learn, innovate and enhance my skills for better advancement in my career and to serve the organisation to the best of my abilities in achieving greater heights.

PROFESSIONAL EXPERIENCE

PROJECT COORDINATOR – Residential Building & Commercial Building

Company: Work Hundred Construction, Thalassery

From July 2020 – January 2023

- Developing scope of works for each project; ensuring project are completed on time and within budget.
- Conduct day-to-day project coordination, planning, and implementation across multiple teams.
- Supervised construction, operations, and maintenance work at the site, including planning, coordination, and execution.
- Direct project correspondence by preparing and reviewing project proposals, memos, conducting regular meetings with internal and external teams to monitor the project progress.
- Vendor Development, Price Negotiation with vendor, PO releases, Material Delivery and Payment etc. Monthly Budget is prepared as per the requirement of Project (At Site).
- Finalization of construction methods, base construction program, resources – construction equipment deployment, formwork concept, scheme finalization

SITE ENGINEER – Residential Building

Company: TENET Architect, Kannur

From September 2018 – March 2020

- Read and analyzed project specifications, requirements, survey reports, maps, drawings, blueprints, aerial photographs, and geological data to plan projects.
- Preparing architectural drawings as per requirements and ISO Standards in AutoCAD.
- Assisted Project Manager in planning, documentation, implementation, and overall project management.
- Acting as a main technical advisor in construction site for contractors and craft people.

EDUCATIONAL QUALIFICATION

B. TECH in Civil Engineering

Institute: Vimal Jyoti Engineering College, India

From July 2014 – May 2018

Internship: Kochi Metro Rail Limited

Academic Projects

- Design and Estimation of Five Storey Shopping Complex at Varam.
- Strength and Fracture Properties of Hybrid Fibre Reinforced Concrete.

DECLARATION

I hereby certify that the above information is true to the best knowledge and can be substantiated with relevant documents required.