



Dubai-UAE
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SKILLS

Communication

Work under pressure

Requirements gathering

Analytical skills

Administrative support

LANGUAGES

English, Hindi, Tamil

DOB: 18th July, 1997
Passport no: N5317069
Visa status: Visit Visa
Nationality: Indian
Marital status: Unmarried

Insamamul Haque

Warehouse/Store In-Charge

CAREER GOAL

To make a positive contribution as part of a dynamic and well-reputed organization. Bringing sound business acumen coupled with technical, management, decision making, and communication skills.

WORK EXPERIENCE

General Trading-KSA (2020-2021)

- Evaluating the supply and availability of stocks, and profit-margins.
 - Implementing measures to avoid stock damages, theft, and wastage.
 - Monitoring shelf stocks and product displays, and the general appearance of the store.
 - Investigating market trends and offering products that would appeal to customers.
 - Addressing customers' requests, comments, and complaints.
 - Keeping records of expenditure, sales figures, and employee performance.
 - Produced surveys to collect customer feedback for new products.
 - Propose innovative ideas to increase market share.
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Coolday Icecream Agencies-Kerala-India (Nov 2018-2019 Aug)

Duties:

Develop, implement, monitor and evaluate the company's marketing communications strategy for advertisement, promotions, public relations and collateral to support the marketing objectives targeting maximization of the company's positive exposure in local market.

Computer Proficiency:

- Diploma in Office Management (Tally ERP 9 with GST, MS Office).
- IT tools and Business Internet Technology.

ACADEMIC QUALIFICATIONS

- Bachelor's Degree in Business Administration (**BBA**) from Calicut University (2015-2018).
- Higher Secondary Education, Commerce Stream from Board of Higher Secondary Examination, Govt. of Kerala, India in 2015.
- Secondary School Education in 2013 from Government of Kerala.

I hereby declare that the information furnished above is true to the best of my knowledge.

Insamamul Haque