



SKILLS

Customer Service

Effective Time Management

Ability to Multitask

Marketing and Sales

Ability to Work Under Pressure

Real Estate Knowledge



PASSPORT DETAILS

Passport No : G3320784
Date of Issue : 26/08/2021
Date of Expiry : 25/08/2031



PERSONAL DETAILS

Date of Birth : 25/12/1994
Nationality : Ghanaian
Gender : Male
Marital Status : Single
Visa Status : Employment Visa



LANGUAGES

English



FRANK ASIWORNU

To be a part of your esteemed organization where I can utilize my skill and knowledge for better growth of the organization and also provides me with opportunity to enhance my talent in better manner.

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📍 Dubai, UAE

📞 +971 522478149



WORK EXPERIENCE

Salesman

Augur Star, Dubai, UAE

November 2021 to Present

Job Responsibilities

- Present, promote and sell products/services using solid arguments to existing and prospective customers
- Perform cost-benefit and needs analysis of existing/potential customers to meet their needs
- Establish, develop and maintain positive business and customer relationships
- Reach out to customer leads through cold calling
- Expedite the resolution of customer problems and complaints to maximize satisfaction
- Achieve agreed upon sales targets and outcomes within schedule
- Coordinate sales effort with team members and other departments
- Analyze the territory/market's potential, track sales and status reports
- Continuously improve through feedback

Storekeeper

Sum Plast Company, Ghana

1 Year (2019 - 2020)

Job Responsibilities

- Keeping a record of sales and restocking the store accordingly.
- Managing and training store staff.
- Planning promotional campaigns for new products or specials.
- Ensuring that the store is kept clean and organized.
- Mediating any confrontations between staff and clients, and de-escalating the situation.

Teaching

Abobira Primary School, Ghana

2 Years (2017 to 2019)

Job Responsibilities

- Lesson planning and preparation.
- Creating learning resources.
- Checking pupils' work and providing feedback.
- Attending parents' evenings.
- Preparing for inspections.
- Running extracurricular activities.
- Undertaking professional development



EDUCATION

Senior Secondary Education

Ghana.



COMPUTER KNOWLEDGE

BASIC COMPUTER

MS Office (MS Word, MS Excel, Powerpoint & Internet)