

SARAN .M

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EDUCATION

- BCOM Calicut university (2016-2019)
- 12th Board of Higher Secondary Education Kerala (2014-2016)
- SSLC State Board Kerala (2013- 2014)

COURSES COMPLETED

- Kairos institute Diploma in Logistics and Supply chain Management 2020

LANGUAGES

- **ENGLISH** : Fluent
- **Malayalam** : Expert
- **HINDI** : Fluent

Personal Details

FATHERS NAME : SASI .MP

GENDER : Male

DOB : 20/03/1999

MARTIAL STATUS: Single

NATIONALITY : INDIAN

ADDRESS : Manjoli(ho)
Sidhasamajam
(po)
Vatakara
Pin 673104
Kerala

CAREER OBJECTIVE

To pursue a challenging career in a progressive environment where learning, innovation and creativity are encouraged, where my skills and knowledge can be enhanced to their maximum potential to contribute to the overall success and growth of the organization.

PROFESSIONAL EXPERIENCE

Company Name : Flipkart warehouse
Location : Bangalore
Role : Data Entry Operator
Duration : 1 November 2020 – 24 December 2021

PROFILE SUMMARY

- Responsible For Logistics Operation and Warehouse Shift In –charge
- Strong in People Management
- Responsible for inward. Outward Document & Dispatch Document Entry
- Working with Multiple customers at the same time
- Complete all entry in software
- Made sure that all customers orders are correctly taken
- Supervising the complication of all checks documentation required by law
- Working through Computersed inventory record
- Preparing daily reports

ACHIEVEMENTS & AWARDS

- Performer of the month AUG 21 from flipkart warehouse

Computer skills

- Microsoft Excel
- Microsoft Word
- ERP outlook

INDUSTRIAL EXPOSURE

- Visited Kerala Industrial enterprise Ltd as a part of iv
- Visited Cochin International Airport As a part of iv
- Visited Cochin Shipyard vallarpadam

INTERESTS

- Social work
- Innovation
- Exploring

DECLARATION

I hereby declare that the above written particulars are true to the best of my knowledge and belief.

Saran .m