



Resume

Muhammad Umar

Contect: +971-569336990

Email: umar.zafar2014@outlook.com

Adress: Ajman, Dubai, United Arab Emirates

Career Objectives:

I have a vision to be on job where I could be shouldering a responsibility with passion and exemplary dedication ,Vigorous thinking and boundless curiosity and set levels and standards that exceed expectation, include using my knowledge and skills in job that offer.

Academic Education:

DEGREE/CERTIFICATION	EXANINING BODY:	YEAR
F.A	Gujranwala Board	2015
Matric	Gujranwala Board	2012
Computer Diploma	MS. Office ,Excel, Power Point ,Hard wears	2017

Experience:

3 Year experience as a store keeper in Chase-up Super store Gujranwala, Pakistan.

(Jan-2013 to March-2016)

2 Year experience as a data analysis operator in Gujranwala,Pakistan.

(April-2016 to June-2018)

4 Year experience as a merchandiser in Pepsi-co Gujranwala,Pakistan.

(Auguest-2018 to July-2022)

Qualifications & Responsibilities:

- ❖ Gathering, collating, and preparing documents, materials, and information for data entry.
- ❖ Conducting research to obtain information for incomplete documents and materials.
- ❖ Reviewing all documents and information for accuracy and informing the supervisor of any errors or inconsistencies.
- ❖ Execute merchandising strategies using visual displays throughout the store.
- ❖ Contribute to the store's visual appeal to bring in customers.
- ❖ Worked with marketing team to integrate displays with campaigns.
- ❖ Ensure accuracy of the facility's inventory system by updating records of physical inventory totals, receipts, records and withdrawals from the stockroom
- ❖ Responsible check the stock and maintain stock inventory.
- ❖ Responsible for check physical stock keeping in own place.

Skills:

- Friendliness & Personability
- Written & Verbal Communication Skills
- Collaborative & Interpersonal Skills
- Physical Stamina & Strength
- Food Safety & Personal Hygiene

Hobbies:

- Listen Music
- Some Social Activates
- Social media activist

Language

- English
- Urdu