

### **CONTACT DETAILS**

**Mobile:** +971-528645911

E-Mail: afsahmp2000@gmail.com Current Address:-Abu Dhabi, Tourist Club, Salam Street.

# **Passport Details:-**

Passport No:-W8544433 Issue Date :-23/01/2023 Expiry Date :-22/01/2033

#### PERSONAL DETAILS

Name: Mohammed Afsah M.P Address: Melepeediyekkal (H), Painkanoor, Moodal, Kuttipuram, Malppuram (dis), Kerala, India, (Pin):-679571

Father's Name: Abdul Naser Date of Birth: 02-07-2000

Gender : MaleMarital Status : SingleNationality : Indian

# MOHAMMED AFSAH

#### **PROFILE**

Contribute a dynamic and growing organization where my strong analytical, interpersonal skills and hardwork will have a significant impact. The optimal position will provide professional growth and opportunities to contribute.

# **EDUCATIONAL QUALIFICATION**

Course	Institute	University /Board
BBA (Aviation and Logistics)	The YenepoyaInstitute of Arts, Science and Commerce and Management.	Deemed to be University (2019-2022)
HSC	MES HSS Irimbiliyam	State Board Kerala (2017-2019)
SSLC	MES CENTRAL SCHOOL, Valanchery, Malappuram	Central Board of Secondary Education (2017)

#### **WORK EXPERIENCE**

Period :-October 2021-November 2021Position :-Employee Relations Officer

**Company:-**MALCODEX

(A Government of Kerala Undertaking), Kerala

## Responsibilities:-

 Organized and facilitated employee focus groups to gather feedback and insights. Monitored and enforced company policies and procedures to determine compliance with applicable

# LANGUAGE PROFICIENCY

English Malayalam

#### **COMPUTER KNOWLEDGE**

**MS Office-** word, Excel &Power Point

laws and regulations.

- Implemented employee recognition and rewards systems to promote a positive work environment.
- Managed conflict resolutions to encourage professional and positive relationships and peace and order.
- Conducted thorough investigations of employee activities to identify and target operational and behavioral discrepancies.
- Participated in labor-management meetings to discuss labor issues.

**Period** :-October 2022-June 2023

**Position** :-Logistics Supervisor cum Cost Accountant

**Company:-**Three Star Courier Logistics,

Vappalassery, Nedumbassery, Kerala

## Responsibilities:-

- Organized and facilitated employee focus groups to gather feedback and insights. Monitored and enforced company policies and procedures to determine compliance with applicable laws and regulations.
- Collect cost information and maintain an expenses database
- Implemented employee recognition and rewards systems to promote a positive work environment.
- Managed conflict resolutions to encourage professional and positive relationships and peace and order.
- Conducted thorough investigations of employee activities to identify and target operational and behavioral discrepancies.
- Participated in labor-management meetings to discuss labor issues.

#### **DECLERATION**

I hereby declare that all the statements made above are true and correct to the best of my knowledge and believe.

**MOHAMMED AFSAH M.P**