

## **CONTACT**

+971 505430198

mubashir3355@gmail.com

Abu Dhabi, U A E

## **PERSONAL SKILLS**

Creative spirit
Self motivated

D. I' I I

Reliable and professional

Time management

Sociable and friendly

Leadership Quality

Project management

Communication Skill

Responsiblity and Hardwork

Customer service

## **TECHNICAL SKILLS**

MS Office
Data Entry
Basic Knowledge of OS
Email Handling and Browsing

## **PERSONAL DATA**

DOB : 24/06/1999 SEX : Male NATIONALITY : Indian

MARITAL STATUS : Single PASSPORT NO. : T8666420

# MUHAMMED MUBASHIR K E

#### **CAREER OBJECTIVE**

Committed and hardworking with years of experience processing transactions and assisting customers. Dedicated to resolving issues, answering customer questions and ringing up customers. Creative problem-solver capable of helping customers with various needs and getting support from managers for complex issues.

#### **EDUCATION**

**BACHELOR OF BUSINESS ADMINISTRATION** 

Manglore University **2018-2021** 

ADVANCED DIPLOMA AVITION AND HOSPITALITY MANAGEMENT

Manglore University

2019-2021

HIGHER SECONDARY CERTIFICATE

SECONDARY SCHOOL LEAVING CERTIFICATE

#### **EXPERIENCE**

Company : TODAYS MOBILE CENTER, Kanhangad, Kerala

Designation : Salesman and Cashier Duration : 1 Year (2021-2022)

Responsibilities: Customer service, Sales representative, Cashier, Service-Based Selling / Telesales

Company : SILVER WOODS WAYANAD RESORT, Kerala

Designation : Front office customer Duration : 6 Months ( Project )

Responsibilities: Greeting customers, Customer service agent, Communication

Bilingual Customer Support, Written communication

#### LANGUAGES KNOWN

Malayalam English Hindi

#### **LICENCE**

Indian union driving licence Mc with Gear LMV

#### **DECLARATION**

I hereby declare that the above-furnished details are true & fair to the best of my knowledge.