



SULFIYAR ALI FAZIL

GENERAL ACCOUNTANT

CONTACT



+971 54 534 9567



sulfiyarkpk@gmail.com



Dubai, United Arab Emirates



Sulfiyar Ali Fazil

SKILLS

- Tally ERP 9
- Peachtree
- MS Excel
- MS Word

EDUCATION

SECONDARY SCHOOL

Board of Higher Secondary, Kerala
2012 - 2014

BACHELOR OF COMMERCE

University of Calicut
2014 - 2017

PERSONAL DETAILS

- DOB : 19/08/1995
- Gender : Male
- Marital Status : Single
- Nationality : Indian
- Passport No : S5298159
- Visa Status : Visit Visa

PROFILE

I am a qualified and professional Accountant cum Admin with four years of experience. Strong creative and analytical skills. Looking for an opportunity in a fast growing company to enhance my career.

EXPERIENCE

ACCOUNTANT CUM ADMIN

One Click Solutions

Feb 2020 - May 2022

- Maintain Budgets and Optimise Expenses
- Receivable and Payable Accounts
- GSTR Filings
- Payroll Accounts
- Invoice Management
- General Accounting

GENERAL MANAGER

Invite Event Management Group

Aug 2017 - Dec 2019

- Interacting terms and policies with the Clients
- Managing and supervising Employees
- Overall A - Z management during an event.
- Preparing reports for stakeholders after every event

LANGUAGE SKILLS

- English
- Hindi
- Malayalam