



# GULF EMIRATES SHIPPING & LOGISTIC LLC

✉ hr@gulfesl.com 🌐 www.gulfesl.com 📞 +971563405074 📅 DATE: - 07-NOV-2023

DEAR, MD ISTYAK ALAM

PASSPORT: - X6413106

**Sub: Appointment as 'PACKING HELPER'**

We are pleased to offer you the position of '**PACKING HELPER**' in our organization on the following terms and conditions:

|                   |       |                                 |
|-------------------|-------|---------------------------------|
| Basic Salary      | : AED | 1650.00                         |
| Special Allowance | : AED | 200.00                          |
| Gross Salary      | : AED | <b><u>1850.00</u></b> Per month |
| Duty Hours        | :     | 9 HRS                           |
| Housing Allowance | :     | Provide                         |
| Transportation    | :     | Provide                         |
| Food Allowance    | :     | Provide                         |

**Date of Joining** : 27th November 2023

**Annual Leave** : You will be entitled to 30 days (about 4 and a half weeks) paid leave after completion of every year of Service.

**Leave Passage** : You will be entitled to economy class leave Passage Allowance, once every year on sector: Dubai- India - Dubai for self only

**Medical Insurance** : You will be entitled to medical insurance for yourself as per the company's Group health insurance plan.

**Probation** : You will be on probation for six months. Your probation review will be done Before confirmation. After successful completion of the probation period, Your services will be confirmed, and salary will be revised.

**Gratuity** : As per the UAE Labor Law.



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Jebel Ali Free Zone, #521 Emaar Plaza, Dubai UAE | PO Box: 400021 | TL: +971 43277893 | [www.gulfesl.com](http://www.gulfesl.com)



# GULF EMIRATES SHIPPING & LOGISTIC LLC

- Confidentiality** : You undertake that you will not at any time, whether during or after the termination of your service, disclose any business information regarding the Company which may be detrimental to the Company's interest.
- Employment Contract** : All employment in the UAE is subject to official employment contract, which will be supplied to you when you arrive in UAE to be signed by both parties  
And approved by the Federal Ministry of Labor and Social Affairs.
- Resignation & Termination** : A notice period of one month from either side, or payment of one month's Gross salary in lieu thereof is required. However, during probation no notice is required.

It is mutually accepted that in the event of your separation, you will not be employed by any direct competitor of our company in the U.A.E., for two years from the date of separation. The Company reserves the right to take steps to restrain you from such employment.

This Offer is subject to your formal acceptance thereof, obtaining a valid U.A.E. employment visa, as well as medical fitness report by the U.A.E. Government Hospital. Please sign and return a copy of this letter as confirmation of your acceptance of the terms and conditions of employment. Please also confirm your date of joining.

All other rules and regulations of the Company will be applicable as summarized in the employee handbook.

We welcome you to a long and mutually beneficial association with the Company.

Yours Sincerely,

**Managing Director**

SHADAT BADAR

**Employee**

MD ISTYAK ALAM



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