



PERSONAL INFO

Marital status Single
Nationality Indian
Religion Islam muslim
DOB 23/03/1997
Sex Male
Passport No R1940484
Visa Status Visit Visa

SKILLS

- ◆ Communication
- ◆ Team work
- ◆ Leader ship
- ◆ Ms office Excel
- ◆ Ms word
- ◆ CRM zoho
- ◆ Accounting Support
- ◆ Customer Service

HOBBIES

- ◆ Music
- ◆ Reading
- ◆ Typing

LANGUAGES

- ◆ English
- ◆ Hindi
- ◆ Tamil

AFSAL K

Al Ain - Abu Dhabi

Mob : 0523477319

Email : kafsal1997@gmail.com

ABOUT

Ability to be a team player and resolve problems and conflicts professionally. Skilled at communicating complex information in a simple and entertaining manner. Looking to contribute my knowledge and skills in a Company that offers a genuine opportunity for career progression.

WORK HISTORY

- ◆ **Office Assistant - DTDC Courier Company, Kozhikode, India** (8 Months)
 - Displayed strong customer service skills with professional telephone manner in order to resolve customer enquiries.
 - Managed office inventory to ensure timely ordering and replenishment of low-level stock.
- ◆ **Telemarketing** (3 Months)
 - Making phone calls and reviewing.
 - Follow up all positive calls.
 - Encourage the students for their exams.
 - Assist in marketing activities.

EDUCATION

- ◆ **Sankara College Of Science And Commerce** (04-2021)
MBA (Shipping & Logistics, Marketing)
- ◆ **International association of bookkeepers** (2019)
Diploma in Indian & Foreign Accounting
- ◆ **Govt. Madapally College** (04-2018)
Degree B.com

PROJECTS UNDERTAKEN

- Study on Employees Satisfaction with ULCCS (Vadakara, Kozhikode)
- Study on Freight forwarder Functions with reference to MBK Logistics Pvt.Ltd. (Ernakulam)

DECLARATION

I do hereby declare that the particulars of information and facts stated below are true, correct and complete to the best of my knowledge and belief