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Shamnasnazimudeen@gmail.com



Al Naboodah labour
Accommodation, Al Ruwayyah,
Al Awir, Hatta Oman road,
Dubai, UAE

PERSONAL DETAILS

Passport no : N 2968262
Passport Exp : 17/02/2026
Gender : Male
Marital Status : Married
Date of Birth : 14/03/1987
Father's Name : Nazimudeen
Mother's Name : Shamlabeevi

LANGUAGE SKILLS

ENGLISH : WRITE, READ & SPEAK
HINDI : WRITE, READ & SPEAK
MALAYALAM : WRITE, READ & SPEAK
ARABIC : SPEAK
TAMIL : SPEAK

PERMANENT ADDRESS

Kavuvila Veedu
Pazhayakunnummel
Puthiyakavu
Kilimanoor
PIN:695601

Shamnas Nazimudeen

CAREER OBJECTIVE

A responsible and challenging position that will allow me to explore my abilities, skills, sense of dedication towards my duties with the sole aim of seeking the progress of the organization and me.

EXPERIENCE

- Worked in Al Naboodah contracting Group as an OFFICE ADMIN & CLERK under Facility management [2 YEARS].
- Worked as a SHOP MANAGER in YUMMY YOGURT, Saudi Arabia [1year].
- Worked as a SHOP MANAGER in BUN AND PATTY Burger shop Saudi Arabia [1 year 6 month].
- Worked as a customer service agent in Trivandrum International Airport under AIR INDIA SATS [1 YEAR].

ACHIEVEMENTS

UAE DRIVING LICENSE DETAILS

Type of License : Light Vehicle (Manual)
License No. : 4014311
Date of Issue : 14/03/2020
Date of Expiry : 23/03/2022

EDUCATION

- BA Economics Degree from Govt. collage Attingal, Under Kerala university.
- Diploma in Aviation Hospitality and Travel management from Frankfin institute of Air Hostess training center Trivandrum.

VOLUNTEER EXPERIENCE & TRAINING

OFFICE ADMINISTRATION, SUPPORT SERVICE & CLERK

- Assist in office management and organization procedures.
- HR support service & Maintaining Labors/staffs Passports and reporting visa expiry, Passport expiry, Labor contracts to the concerns in monthly basis.
- Done Fire Fighting, Basic Food Hygiene, HACCP & First Aid training programs.
- Inspects in assigned camp facilities and reports to Concerned personnel.
- Managing and Coordinates maintenance and repairs on camp facilities including plumbing, electrical, painting, carpentry works and cleaning duties.

DECLARATION

I hereby declared that the above information is true and correct to the best of my knowledge and belief.