

# **NALLURI NARESH**

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## **Professional Summary**

Detail-oriented and organized Warehouse and Distribution Manager offering comprehensive background in transportation operations, warehouse management system, logistics and safety compliance with more than 04 years of experience. Seeking a position in Warehouse & Distribution management offering challenging growth opportunities in a fast-paced professional environment.

#### **Skills**

- · Shipping and Receiving
- Warehouse Management
- Inventory Management
- Operations
- Logistics
- Quality Inspection
- Material Handling

- Material Live Cycle Expertise
- Team Leader
- Innovative
- Training & Development
- Distribution Specialist
- Adaptability

# **Work History**

#### **Warehouse Operations Manager**

Oct 2021- Current

AL Zaabi Group

Abu Dhabi, United Arab Emirates

- Manage all aspects of daily operation, including entire sales team's plan of action, use of resources.
   and materials, and all administrative aspects.
- Oversee productivity to identify areas that should be improved; design a plan for improvement and ensure process continues smoothly.
- Gather operational information on a weekly basis, analyzing it for insight and eventually compiling it into a report to be presented to board members.
- Plan, organize and direct distribution operations to ensure optimal return on investment for the company.
- Planning and monitoring inbound and outgoing deliveries.
- Supervising logistics, warehouse, transportation, and customer services.
- Responding to any issues or complaints.
- Researching ideal shipping techniques, routing, and carriers.
- Working with other departments to incorporate logistics with company procedures and operations.

First Priority cargo LLC

Sharjah, United Arab Emirates

- Ensuring the deliveries reach the client on the specified date given by them.
- Maintaining a record of stocks of both sent and received deliveries.
- Keeping track of deliveries to be sent to the clients.
- Maintaining the warehouse according to health and safety regulations.
- Managing the employees and giving instructions for preparing the deliveries for the client.
- Making report of dead stocks.
- Checking and making reports on finished goods received from factory.
- Built a motivated warehouse team of 40 well-trained staff.
- Forecasted manpower requirements based on daily workload and company targets.
- Received, stored, and shipped goods and materials.
- Tagged all inbound merchandise with receiving date.
- Strategically manage warehouse in compliance with company policies and vision. Oversee receiving, warehousing, distribution, and maintenance operations.
- Setup layout and ensure efficient space utilization.
- Initiate, coordinate, and enforce optimal operational policies and procedures.
- Adhere to all warehousing, handling, and shipping legislation requirements.
- Maintain standards of health and safety, hygiene, and security.
- Liaise with suppliers, customers, and transport companies.
- Plan, work, rotes, assign tasks appropriately and appraise results.
- Receive feedback and monitor the quality of services provided.

#### **Operations Coordinator (Delivery & Courier)**

Apr 2016 - Jun 2019

Amazon

Hyderabad, India

- Ensuring the deliveries reach the client on the specified date given by them.
- Maintaining a record of stocks of both sent and received deliveries.
- Keeping track of deliveries to be sent to the clients.
- Maintaining the warehouse according to health and safety regulations.
- Issuing contact with clients to keep a healthy relation.
- Managing the employees and giving instructions for preparing the deliveries for the client.
- Apply FIFO for all warehouse transactions.
- Checking and making reports on shipments received in the warehouse.
- Ensure the purchasing team has made the orders according to the stock required by the sales team and warehouse facilities.
- Forecasted manpower requirements based on daily workload and company targets.
- Received, stored and shipped goods and materials.
- Tagged all inbound merchandise with receiving date.
- Strategically manage warehouse in compliance with company policies and vision.
- Oversee receiving, warehousing, distribution, and maintenance operations.
- Setup layout and ensure efficient space utilization.

# **Education**

Bachelor's degree in b com Mar 2019

MPGVP college of institutions India

**Diploma in mechanical** Jun 2015

MPRM polytechnic college India

# Languages

English Hindi

Intermediate (B1) Bilingual or Proficient (C2)

Telugu

Bilingual or Proficient (C2)

### **Personal Details**

Date of Birth : 14<sup>th</sup> July 1995

Nationality : Indian
Marital Status : Married

Visa Status : Employment Visa

Driving License : Valid UAE & Indian driving license

# **Declaration**

I, Nalluri Naresh, hereby declare that the information contained herein is true and correct to the best of my knowledge and belief.

Nalluri Naresh

Abu Dhabi, United Arab Emirates