



SHAHARYAR SADIQ

CONTACT

Address:

France Cluster International City
Dubai.

Phone:

+971 563810466

Email:

sharyar.sadiq@yahoo.com

Visa Status:

Long term visit visa.

LANGUAGES

ENGLISH

HINDI

URDU

CERTIFICATIONS & TRAININGS

- "Process Safety Management".
- "Finance for Non-Finance Professionals".
- "Essentials of Supervisory Skills training".
- "Business Communication Skills".
- "Hascol Terminal & Storage Processes".
- "Manually Gauging Above Ground Storage Tanks".
- "Gauge Book (Preparation and Importance)".
- "Understanding Loss/Gain in Bulk Petroleum Storage".
- "Pipeline Receipt".
- "Overfill protection"
- "Fire Fighting & HSE"

OBJECTIVE

To pursue and procure a challenging and rewarding position in a progressive organization that is working towards the benefits of the society and is assuring of long-term career prospects and growth opportunities and serving the organization with loyalty.

WORK EXPERIENCE

01/2022 – 06/2022

Logistics Manager, UZ Trading Company.

Responsibilities:

- Plan, Organize, direct, control and evaluate the activities of Logistics Department.
- Planning, organizing and managing subordinate staff members to ensure work is completed and consistent with the company standards.
- Collaborating with stakeholders to formulate and implement logistics-related procedures.
- Plan and supervise the shipments from as per dispatch schedule.
- Negotiate tariff with vendors.
- Coordinate with Warehouse and Sales for smooth flow of materials.
- Tracking vehicles movements and maintaining logs.
- Fuel rate adjustments in ERP system on every fuel price change.
- Ensure compliance with company policies and other transport laws and documentation.
- Payment reconciliation with Vendors.
- Any other work assigned by the Company Management.

05/2020 – 01/2022

Regional Sales Manager (Chemical & Petroleum), Fuel Traders Pakistan Ltd.

Responsibilities:

- Achieve the sales target in time.
- Monitor the dealer network development plan to ensure achievement of Sales target.
- Manage dealers to take improvement actions if necessary.
- Responsible for dealer retail volume, target achievement and customer satisfaction in area.
- Review reports on customer payment performance and staff collection performances, received from the finance, and initiates action where appropriate to ensure all debts are resolved as soon as possible, and takes any action necessary to minimize the amounts outstanding.
- Business plan for the next fiscal year and regular sales forecast.
- Manage training to the sales teams for sales skills and product information.
- Support dealers in daily operation, coordinate with other teams for quick response to dealers requirements.
- Report market and competitor's situation.
- Meet with dealers periodically in order to discuss customer feedback about the products and to resolve any related issues they may have aiming to nurture a good relationship in order to gauge the performance of the company and products.
- Carry out the opening of credit accounts for new customers following a thorough investigation into their credit worthiness, to eliminate the possibility of future payment problems.
- Any other work assigned by the Co's Management.

02/2015 – 05/2020

Terminal Manager (AIM), Hascol Petroleum Ltd.

Responsibilities:

- Overall supervise to Terminal Staff to ensure product availability and timely delivery and to plan manpower to ensure safe working conditions for the workers.
- Overall supervise Complete logistics network of the terminal, schedule periodic maintenance documents renewals and fees, align all fleet for daily supply.
- Execution of the Terminals strategy as per policy/procedure of HPL Operation with

MILESTONE ACHIEVEMENTS

Terminals Commissioning:

- Machike Terminal.
- Zyco Terminal – Keamari.
- Hascol Terminal – Port Qasim (HTL)

EDUCATION

- Bachelor Degree of Commerce, University of Karachi

the cost-effective manners.

- Plan, Monitor and analyze relevant reports, Propose area for operational Improvements.
- Implement and promote HSE training and awareness, schedule weekly HSE meetings.
- Manage and plan receipt, delivery, movement, loading and offloading Bulklers, Vessels.
- Manage (Plan, lead, organize, control) all facility operations, planning and personal provision ensuring that shift roasters prepared by the service design team are in ordinance with facility requirements and comply with fatigue management principles.
- To conduct operational activities as required by operational plans.
- To liaison with other departments and management for timely execution of products.
- Relocate Equipment and resources across facility team in a timely and organized manner based on the workload.
- Identify training areas for development needs.
- To coordinate and cooperate with government (Custom) for clearance of products.
- To check and reconcile the daily transaction and stocks report.
- Maintain Terminal Loss/Gain within tolerance limit.
- Staff performances and assigned the jobs as required.
- Ensure compliance with HSSE standards, policies, checklists, employee training, drill and reporting.
- Perform periodical scheduled performance review with reporting personal.
- Periodically review outsourced services and sub-contractor performance.
- Any other work assigned by the Co's Management.

06/2012 – 01/2015

JDE Resource, Hascol Petroleum Ltd – Machike Terminal Lahore.

Responsibilities:

- Make invoices as per sale orders and destination provided.
- To maintain the inventory register, seal issuing record and loading slip record.
- Stock Transfer through Pipe line: To make STOT invoices for WOPP operation through Papco / PARCO pipe line in North Region.
- Ensure the correct posting in daily covering sheet and maintained the record.
- Ensure to attend the training sessions, awareness of HSE and participation in Fire drill, Mock drill and safety talks.
- JD Edward software techniques training to employees.

09/2011 – 06/2012

LPG Co-Ordinator and Sales Support, Hascol Petroleum Ltd-Karachi

Responsibilities:

- Manage LPG Sales.
- Prepare new LPG NROs.
- Arrange and attend Expo's for LPG advertisement.
- Support for retail sales.

09/2009 – 09/2011

Warehouse Assistant, Hascol Petroleum Ltd-Karachi

Responsibilities:

- Manage inventory and dispatches of lube oil
- Prepare data sheets, inventory reports and supplies directory.
- Email daily reports to HO.

REFERENCES

References available on request