



ABDUL RASHEED PS

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Objectives

To obtain a career-oriented position where my abilities, potential and experiences may utilized towards the achievement of the company.

Computer Knowledge

- Speed Typing in English
- Languages English ,Arabic and Hindi
- The ability to perform under pressure
- Full adaptation to work with the team
- To the extent of the enjoyment of good to build constructive social relation
- Other skills in particular

Educational Details

Course	Board	College	Year	Completed
SSLC	Kerala Secondary Education Examination Board	BARHS HIGHER SECONDARY SCHOOL. BOVIKANAM	2007 (June)	2008 (March)

Personal Strengths

- ☐ Good analytical skills with problem-solving capabilities.
- ☐ Ability to deal with people diplomatically, willingness to learn.
- ☐ Good leadership qualities.
- ☐ Time Management & a Quick learner,
- ☐ Self-Confidence, Loyalty, Reliable, Determined and Honest.
- ☐ Hard working, sincere and good natured personality.

Experience

* Worked as a ‘**Cashier Cum Administration (AMASI STATIONERY TRADING)**’ at Abu Dhabi For 10 Years

* Worked as a **SALES ASSISTANT in (ARABIAN TRADE MEDIA PVT LTD)** at India For 6 Months.

* Worked as a **RECEPTIONIST** in ‘**HIGHWAY CASTLE 3 STAR HOTEL**’ in India For Months

Job Responsibilities

- Preparing Check and Bills
- Cashier
- Monthly Bill Checking

Personal Profile

Father’s Name : Ibrahim
Date of Birth : 26-02-1990
Sex : Male
Passport number : **U9854096**
Nationality : Indian
Languages known : Arabic, English, Hindi, and Malayalam
Hobbies : Sports, Bike Riding, listening music, Watching Movies, Reading stories, histories.

Declaration

I hereby declare that the above statements are true to the best of my knowledge and belief.

Thanks & Best Regards

Place: Abu Dhabi

ABDUL RASHEED