



NABINSHAS

PHONE NO:

+971563920409

Email Id:

**nabinshapalamkonam@
gmail.com**

PROFILE

A Suitable position with an organization where I can utilize the best of my skills abilities that fit to my education skills and experience a place where am encourage and permitted to be an active participant as well as contribute and development of the company.

PERSONAL DETAILS

Nationality : Indian
Date of Birth : 11.07.1995
Gender : Male
Marital Status : Single
Visa Status : Visit Visa
Passport no : L52102131
Passport Issue : 15.11.2013
Passport Expiry : 14.11.2023

LANGUAGE

English, Hindi, Arabic

APPLYING FOR ANY SUITABLE JOB

EDUCATION

- Higher Secondary
- Diploma in Indian and Foreign Accounting

WORK EXPERIENCE

- 1 Year worked Experience as a Salesman in India
- 1 Year Worked Experience as an Accountant at SIMLA TEXTILES in INDIA

SKILLS

- Technological Savvy. ...
- Communication. ...
- Leadership. ...
- Customer Service. ...
- Specialized Work Experience. ...
- Analytical Ability. ...
- Critical Thinking.

DUTIES AND RESPONSIBILITIES

- Manage all accounting transactions.
- Prepare budget forecasts.
- Publish financial statements in time.
- Handle monthly, quarterly and annual closings.
- Reconcile accounts payable and receivable.
- Ensure timely bank payments.
- Compute taxes and prepare tax returns.
- Manage balance sheets and profit/loss statements.

DECLARATION

I hereby Declare that the details which I gave is True and Correct to the best of my Knowledge and belief.