

NARENDER SINGH

(14 Years / Production & Packaging / Team Leader / Maintenance Operations)

(FMCG Manufacturing Industry)

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PROFILE SUMMARY

- **Savvy Team leader** offering 14 years of benchmarking expertise in preventative/predictive maintenance of machinery, inventory reduction, data collection of chronic equipment failures, resource optimization & planning, testing & diagnosing and routine upkeep of equipment, machinery and systems with a flair for adopting modern methodologies in compliance with quality standards.
- **Performance-driven professional** proactively identifying areas of obstructions and taking steps to rectify the equipment's through application of trouble shooting tools & other machines.
- **Expertise in formulating and executing machines checklist**, maintenance of utilities, energy saving, safety enhancement, maintenance schedules to achieve planning and implementing modifications in machinery to enhance production.
- **Have clear understanding of disassembling** malfunctioning equipment when necessary to locate broken parts to complete repairs and maintain in-house spares.
- **Pivotal in technology up-gradation** for various plant machineries, periodic checks to ensure performance of various equipment and implementing shutdown maintenance of equipment within the prescribed timeframe to increasing machinery uptime & equipment reliability.
- **Applies continuous improvement principles** to increase process & maintenance efficiency and achieving company objectives. Expertise in managing project execution, implementing plans & schedules for maintenance and annual turnaround with focus on optimum utilization of manpower and materials.
- **Strategic Thinking:** A strategic thinker with proven ability in conceiving the big picture scenario as well as in implementation of complex engineering. Lead and manage to arrive at a strategy based on priorities, resources and business model innovations. Excellent communicator; success building cohesive teams focused on production goals, safety, and throughput.

CORE COMPETENCIES

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|---------------------------------|------------------------------------|---|
| • Plant & Process Improvement | • Spare Parts Management | • Root Cause & Finite Element Analysis |
| • Troubleshooting & Diagnostics | • Resource Planning & Optimization | • Team Management & Leadership |
| • Project & Shift Management | • Cost & Budgetary Control | • Health & Environment Safety Standards |

PROFESSIONAL ABRIDGEMENT

Arvka Private Limited, Panchkula, India (www.arvka.com/) July 2020 to April 2023 As A Assistant Manager. (Production Packing, Engineering Department)

Key Result Areas:

- Contributing as a key member of a group for new projects/machinery procurement from conceptualization, technical specification finalization, RFQ, B.O.M., supplier development, quotations, techno-commercial comparisons & approvals.
- Contribution in hospital consumable, Hospital Instruments, and laboratory instrument and consumable comparison price of our company budget then finalize and raise the PO Order.
- Contribution in new supplier development, prepare quotations after manage price and quality then finalize the order.
- Participate in sale area increase company sale throw use indiamart website, tradeindia website then develop new supplier.
- Steering efforts in implementing various cost saving measures e.g. to ensure repairs & maintenance expenditure is in line with the budgeted cost, implementing Kaizen in the areas of energy conservation & monitor price of spare parts of machine.
- Monitor processes for accident free operations/maintenance and compliance of all safety requirements as stipulated by the factories act & environment related statutory requirements.
- Make list of desired product list, finalize order quantity and product composition.
- Placing the order and finalize the order, check online product quality, prepare packing plan as per standard.

Key Result Areas:

- Entrusted with the responsibility of complete-set up of production & packaging department by enhancing operational efficiency of various machines like HASSIA, SHUBHAM, JINNEY & EOLA and printers like DOMINO, VIDEOJET in addition to AM Step-4 & PM step -3 deliver for line.
- Coordinate with staff for day-to-day operations such as maintenance of plant related machinery, clean-in-place (CIP), data monitoring/recording, checksheet, breakdown maintenance, history card, AMC, audits & certification.
- Plan for development & implementation of machinery conversion/modification/energy conservation to cater production process changes, productivity and product quality enhancement. Identifying potential cost saving areas and formulate improvement proposals and their implementation.
- Proactively analyze maintenance data, unsafe operations and equipment performance to deliver improvements in critical maintenance related metrics including: unplanned downtime, schedule compliance, mean-time-between-failures and maintenance related costs.

SIGNIFICANT ACHIEVEMENTS

- Nurtured and led team in boosting production by improving the material movements between the machines and the feeding departments to achieve production targets by implementing new logistics concepts.
- Consistently exceeded productivity in packing department in key metrics by leading EOLA project.
- Recognized requirements for evaluating the costing of components in the SAP and minimizing monthly production loss, which resulted in increase in the monthly production.

EDUCATION& CREDENTIALS

- 2010 : B-Tech in Mechanical Engineering from Swami Vivekanand Institute Of Engineering & Technology, Vishakhapatnam, India (www.sviet.ac.in/) securing 72.50% marks.
- 2007: Diploma in Mechanical Engineering from Swami Vivekanand Institute Of Engineering & Technology, Vishakhapatnam, India (www.sviet.ac.in/) securing 69.75% marks.
- 2005: ITI (Mechanical) from The National Council for Vocational Training, India (www.ncvtmis.gov.in) obtaining 62% marks.
- 2002: Matriculation from H.P. Board of School Education Dharamshala, India obtaining 56% marks.

TECHNICAL CAPABILITIES

- UPS qualify(unified problem solving tool for equipment trouble shooting)
- WPI qualified (work process improvement tool for any process)
- SAP knowledge for notification and GR conformation
- DFFS system handling (Defect finding fixing system)
- IWS tools qualified why, why analysis, 6w2h & fish bone for problem.
- Windows, MS-Office, ERP Software & Open Office.

PERSONAL DETAILS

- Current Address: Alrhumati building, flat number 40, Nakheel Ajman UAE.
- Languages Known: English & Hindi
- Nationality: Indian
- Passport Number : N5681013
- Visa Status : Employment Visa (May-2025)