



MOHAMED NABIL MANSOUR ABDULLATIF

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Objectives:

My aim is to attain a position in a growth-oriented company where I can use my strong organization and technical skills to contribute to the company's success. I am also seeking a position that will allow me to continue developing my abilities while contributing to the goals of the organization.

Personal Profile:

Name: Mohamed Nabil Mansour

Date Of Birth: January 1st 1991

Religion: * Islam

Nationality: * Egyptian

UAE Driving license: *764023

Passport No: *A27430044

Status: *Married

Education:

2009-2012

*Delta Academy of Science and Technology

FACULTY: Delta

*Bachelor of management Information System

Technical Proficiency

Certified ICDL

Platforms window's 7 and 10

Applications Microsoft Office

Personal Skills:

- Quick learner
- Communications
- Time Management

Language:

English
Arabic

Experience:

Company: Faharat Restaurant (Sharjah United Arab Emirates)
Designation: Cashier
Responsibilities: *Manage transactions with customers using cash registers.
*Collect payments whether in cash or credit.
Duration: January 2014 – December 2015

Company: Albhaheesh Trading (Dubai United Arab Emirates)
Responsibilities: *Entering *customer and account data from source documents within time.

*Attention to the details.

Designation: *Data Entry
Duration: *2016 -2017

Company: Albhaheesh Trading (Dubai United Arab Emirates)
Responsibilities: * Answering inbound calls
*Handling customer complaints.

Designation: Call Center
Duration: *2017-2019

Company: * Layali Masriah

Responsibilities:

*Contacting new clients, maintaining relationships with established clients, Contacting on new products and setting price.

Duration: June 2019- 2023

Declaration:

*I hereby declare that all of the above information is true to the best of my knowledge and belief.