

Jithu S Sali



📍 Jebel Ali, Dubai, United Arab Emirates

✉ jithussali5@gmail.com

☎ +971 567614548 📅 15/05/1996

EDUCATION

Master Of Business Administration In Marketing & Human Resources Management,

University Institute Of Management
08/2017 – 05/2020 | Alappuzha, India
Percentage: 70%

Bachelor Of Business Administration,
IHRD College Of Applied Sciences,
07/2014 – 06/2017 | Karthikapally, India
Percentage: 75%

SKILLS

Computer Skills

- Operating System: Windows, Linux
- Software: MS Office, Tally

STRENGTHS

- Excellent Communication skills
- Good Computing skills
- Self-driven and Motivated
- Able to work under pressure
- Readily adaptable to any changing conditions
- Good team player

OBJECTIVE

To seek a challenging position in the industry where my knowledge and skills can be utilized to the maximum and provide me a platform for further learning and growth.

WORK EXPERIENCE

Accommodation Supervisor, Accommodation Services Transgaud group L.L.C

04/2021 – present

Dubai, United Arab Emirates

- Update regularly the accommodation plan rooms inventory.
- Arrange rooms for the new associate.
- Handle control associate movements and shifting inside the accommodation.
- Daily check in the accommodation for anything unusual to be noted and reported to the manager.
- Coordinate with the contracting company concerning all maintenance issues.
- Update all stores in the accommodation and ensure no shortage of needed items.
- Staff duties deployment.
- Handle associate welfare and concerns in accommodation (eg:- sports activities, medical checkup etc).

ACADEMIC PROJECTS

Master Thesis

Forest Industries(Travancore) Limited, Aluva, Kerala September - November 2019
A Study of Performance Appraisal in FIT

Bachelor Thesis

Kerala Agro Machinery Corporation Limited, Athani, Kerala - December 2017
A study of Human Welfare and Safety Measures

Internships

Forest Industries(Travancore) Limited, Aluva, Kerala - July 2018
Organizational study of FIT

Industrial Visits

- Central Products Dairy, Milma (Kerala Cooperative Milk Marketing Federation) Alappuzha, Kerala
- Vidya Coffee Factory, Chikmagalur, Karnataka

DRIVING LICENSE

License No: 4284621
Issued Date: 09/06/2022
Expiry Date: 09/06/2024
Place of Issue: Dubai

PERSONAL INFORMATION

Date of Birth: 15/05/1996
Nationality: Indian
Gender: Male
Marital Status: Single

LANGUAGES

- Malayalam (Mother Tongue)
- English
- Hindi
- Tamil (Spoken)

DECLARATION

I hereby declare that the above particulars furnished by me are true and correct to the best of my knowledge and belief.

Jithu S Sali
Jebel Ali