

JUBIN ANTONY



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jubinantony715@gmail.com

Al-Nasserya, Sharjah, UAE

Valid UAE Licence Holder

OBJECTIVE

Versatile professional with 15 years of distinguished service in the Indian Navy, transitioning into civilian roles with expertise in warehouse management, administration, sales, customer service, and logistics. Proven leadership in diverse environments and adept at handling responsibilities such as warehouse supervision, customer service, baggage handling, cashiering, and sales. Eager to contribute a unique skill set to new challenges in roles such as Warehouse In Charge, Customer Service, and Logistics.

SKILLS

- Defense and Protection
- Weapon Systems Maintenance
- Boat Work and Rigging
- NBCD (Nuclear, Biological, Chemical Defense)
- Firefighting
- Ship Husbandry
- Hull Maintenance
- Ship Handling
- Boat Coxswain
- Security Planning
- Industrial Security Operations
- Logistics Operations
- Explosives and Ammunition Handling
- Small Arms Management
- Strict Security Systems Implementation
- SOPs Implementation
- Office Equipment Maintenance
- Communication Instruments Maintenance
- Risk Assessment
- Crisis Management
- Emergency Response
- Security Drills and Exercises
- Coordination with Security Agencies
- Maritime Regulations Knowledge
- Compliance Standards Understanding
- High-Pressure Environment Adaptability

WORK EXPERIENCE

▶ INDIAN NAVY

Jan 2008 – Jan 2023

Location: India

Responsibilities:

- Defence and Protection: Executed strategic defence and protection measures for offshore assets against potential sea-based threats.
- Weapon Systems Maintenance: Supervised the maintenance of weapon systems and small arms, ensuring optimal functionality.
- Boat Operations: Managed diverse tasks related to boat work, anchor work, rigging, NBCD (Nuclear, Biological, Chemical Defense), firefighting, ship husbandry, hull maintenance, ship handling, and boat coxswain.
- Security Planning and Implementation: Developed and implemented security plans, overseeing industrial security operations.
- Logistics Management: Managed logistics operations for explosives, ammunition, small arms, and weapons onboard ships.
- Security Systems and SOPs: Implemented strict security systems and standard operating procedures (SOPs) to ensure high security standards.
- Equipment Maintenance: Oversaw the maintenance of office equipment and communication instruments.
- Risk Assessment: Proficient in risk assessment and implementing measures to mitigate security threats.
- Crisis Management and Emergency Response: Trained in crisis management and emergency response procedures.
- Security Drills and Exercises: Conducted security drills and exercises, ensuring preparedness for various scenarios.
- Coordination with External Agencies: Coordinated with external security agencies and law enforcement authorities.
- Maritime Regulations and Compliance: Maintained a strong knowledge of maritime regulations and compliance standards.
- High-Pressure Environment: Proven ability to work effectively in a high-pressure and high-security environment.

TRAINING

- Completion: 85%
- Completion: 100%
- Completion: 100%

AREAS OF WORK

- Shipping/Port
- Logistics
- Supervisor
- Assistant Supervisor
- Aviation
- Sales
- Bank Teller
- Customer Service
- Baggage Handler
- Driver

ADDITIONAL TRAINING

- PO'Q' UW Course from Indian Navy (Anti-Submarine Warfare School)
- FIC Coxswain Competency from Indian Navy (INS Dronacharya School)

LANGUAGES

- English
- Malayalam
- Hindi

PERSONAL DETAILS

Date of Birth: April 16, 1989

Gender: Male

Nationality: Indian

Marital Status: Married

Passport No: T4845022

Visa Status: Resident Visa

Date of Expiry: 06/06/2025

EDUCATION

Equivalent Graduation Certificate | 2023

- Issuing Authority: Indian Navy

BBA | 2015

- University: Annamalai University

Higher Secondary

- Board: Board of Higher Secondary Examination, Kerala, India

SSLC (Secondary School Leaving Certificate)

- Board: Board of Public Examination, Kerala, India

CERTIFICATES

Certificate of Competency - Fic Coxswain (Sagar Prahari Bai Training)

- Duration: 02 Jul 2018 – 01 Sep 2018
- Issuing Authority: INS DRONACHARYA
- Completed Course in MS Office
- Completion Date: May 2
- Details: Comprehensive course covering Microsoft Office applications for enhanced proficiency

CORE COMPETENCIES

- Leadership and Management
- Team Management & Motivation
- Administration
- Liaison/Coordination
- Crisis and Disaster Management
- Security Management
- Operations Management
- Logistics Management

Dear Hiring Manager,

I am writing to express my interest in a position within your esteemed organization. With a strong foundation in team collaboration, work ethic, analytical prowess, and a keen attention to detail, I am confident in my ability to contribute effectively to your team.

In my previous roles, I have honed valuable skills in decision-making, time management, and delivering exceptional customer service. My experiences have equipped me to navigate diverse challenges, ensuring optimal results and fostering a positive work environment.

I am particularly drawn to your organization's commitment to excellence, and I am eager to contribute my skills and work ethic to enhance overall team dynamics and achieve shared goals. My proficiency in English, Malayalam, and Hindi further enhances my ability to connect with a diverse clientele.

Enclosed is my resume, providing a comprehensive overview of my experiences and skills. I look forward to the opportunity to discuss how my background aligns with your organization's needs and goals.

Thank you for considering my application. I am excited about the possibility of contributing to your team and driving success together.

Sincerely,

Jubin Antony