

CURRICULUM VITAE



MUHAMMED HABEEBULLA

MOB : +971 555241726

EMAIL : habeebsalam30@gmail.com

LOCATION: AL NAHDA-2, AL QUSAI, DUBAI, UAE

CAREER OBJECTIVE

TO PURSUE A CAREER WITH COMPANIES HAVING A GLOBAL VISION THAT ENCOURAGES CREATIVITY AND OFFERS AN OPPORTUNITY TO LEARN AND DEVELOP BOTH IN PROFESSIONAL AND PERSONAL LIFE.WISH TO USE AND ENHANCE MY TECHNICAL KNOWLEDGE AND ABILITY TO WORK IN GROUPS.

WORK EXPERIENCE - UAE

- 6 YEARS EXPERIENCE AS LOGISTICS EXECUTIVE (**IMPORTING AND EXPORTING DOCUMENTATION**) IN **LULU INTERNATIONAL FZE**
- 3 YEARS EXPERIENCE AS DATA ENTRY CLERK IN LULU INTERNATIONAL FZE
- 2 YEARS EXPERIENCE DOCUMENT CONTROLLER & OFFICE ASSISTANT IN LULU LOGISTICS DIP1.
- 1 YEAR EXPERIENCE AS STOREKEEPER IN LULU HYPERMARKET.
- **DUBAI DRIVING LICENCE HOLDER-3 YEAR EXPERIENCE**

KEY ROLES HELD

- ITEM MASTER CREATION(SAP)
- PURCHASE ORDER CREATION
- SUPPORT TO BUYING RELATED ACTIVITIES
- STOCK VALUATION THOUGH LFS V8
- BRAND AND MERCHANDISE CATEGORY UPDATION (SAP)
- IMPORT AND EXPORT DOCUMENTATION
- CUSTOM CLEARING WORKS (EXPORT AND IMPORT)
- ALL KIND OF EXCEL RELATED WORKS
- DUBAI TRADE RELATED WORKS
- IMPORT AND EXPORT INVOICE TRACKING AND CLEARING

PERSONAL INFORMATION

DATE OF BIRTH : 02/02/1986
SEX : MALE
NATIONALITY : INDIAN

MARITAL STATUS : MARRIED
VISA STATUS : EMPLOYMENT VISA

EDUCATIONAL QUALIFICATIONS

- **DEGREE (BA. HISTORY)** (UNIVERSITY OF KERALA)
- **DIPLOMA IN MICROSOFT OFFICE**
- **PLUS TWO (HUMANITIES)** (BOARD OF HIGHER SECONDARY EDUCATION)
- **SSLC** (KERALA SECONDARY EDUCATION)

ADDITIONAL QUALIFICATIONS

- SAP
- DUBAI TRADE (MIRSAL II)
- MICROSOFT OFFICE
- LFS V8
- IMPORT & EXPORT OPERATIONS
- EXCEL WORK
- MANAGED BARCODE CREATION (SAP)

PERSONAL SKILLS

- POSITIVE THINKING AND PERFECT PLANNING WITH HARD WORK.
- GOOD COMMUNICATION SKILL.
- QUICK LEARNER AND DEDICATED WITH AN ABILITY TO GRASP NEW IDEAS AND CONCEPTS.
- STRONG ANALYTICAL, PROBLEM SOLVING, INNOVATION AND ADAPTABILITY.
- WORK WELL INDIVIDUALLY AS WELL IN TEAM, HARD WORKING.
- ABLE TO HANDLE MULTIPLE ASSIGNMENTS UNDER HIGH PRESSURE.

PASSPORT DETAILS

PASSPORT NO : P5254107
ISSUE DATE : 15-12-2016
EXPIRY DATE : 14-12-2026
PLACE OF ISSUE : COCHIN - INDIA

LANGUAGES KNOWN

- ENGLISH
- HINDI
- MALAYALAM

DECLARATION

I HEREBY DECLARE THAT ALL THE DETAILS FURNISHED ABOVE ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Faithfully,
MUHAMMED HABEEB

PLACE: DUBAI

