

Muhasin Mutton
Abu Dhabi, UAE
Mobile: 050 572 4082
E-Mail : muhasinmoosi07@gmail.com



Objective

Seeking a suitable position in sales and other department, I can effectively use my knowledge, skills, experience and professional abilities to be applied and improved.

Work Experience

➤ Working as **A Parts & Accessories sales Consultant in Central Auto Parts Co LLC**

(March 2020 – Present)

- Provide prompt, dependable, high quality, parts and accessories consulting to customers.
- Built & Maintain relationship with customer, working with them to customize their Vehicle.
- Greet customer in a good manner
- Store Keeping & Merchandising.

➤ Working as **Administrator in Pioneer Heavy Equipment & Machinery Spare Parts Trading**

(Feb 2018 – Feb 2020)

- Liaison with customers & Suppliers.
- Maintained records of purchases and sales
- Following up with payments & arrange Cheque collection
- Coordinating with accounts & Logistics
- Coordinating with supplier to ensure that goods are received on time
- Negotiated price and terms with suppliers
- Maintained records of purchases and sales

Educational Qualification

- **Higher Secondary Education** (Under Board of Higher secondary Education, Kerala).
- Secondary School Leaving Certificate

Other Details

- Holding a valid **UAE Driving License**

Computer / Technical Knowledge

- Knowledge in MS office (Word, Excel &Power Point).

Key Strength

- Hardworking and sincere
- Good Listener.
- Easily adaptable to any environment.

Personal Details

Sex : Male
Marital Status : Single
Religion : Islam
Citizen Ship : Indian
Date of Birth : 24th Dec 1994
Languages Known : English and Malayalam
Passport number : M5971602
Visa status : Employment

Extra Co-Curricular Activities

- Won Various Football Championship.
- Lead The Football Team.

Declaration

I hereby declare that all the fact stated above is true and correct in best of my knowledge and belief.

Muhasin Mutton