



VISHNU PURUSHAMANIKKATH

ACCOUNTANT

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Visa Validity: 06 May 2022

Abu Dhabi, UAE

PROFESSIONAL GOAL

Detail oriented Accountant with **5+ years of experience** in Accounting. Brings in Accounting skills and excellent knowledge of the Accounts Payable and Receivable. Seek to work in a challenging role to grow with the organisation

SKILLS

- Bank Reconciliation
- Debtors/Creditors Reconciliation
- Payroll
- Daily Operations
- Accounts Payable & Receivable
- Customer Accounts
- Petty Cash Management
- Inventory Management
- Customer Service
- ERP Systems
- Oracle Software
- MS Office

CAREER

**MUSCAT CANS CO. LLC,
MUSCAT, OMAN**
MAY 2017 - AUG 2021

ACCOUNTS & STORES IN CHARGE

- Prepares asset, liability, and capital account entries by compiling and analyzing account information
- Documents financial transactions by entering account information
- Recommends financial actions by analyzing accounting options
- Summarizes current financial status by collecting information; preparing balance sheet, profit and loss statement, and other reports
- Guides accounting clerical staff by coordinating activities and answering questions
- Reconciles financial discrepancies by collecting and analyzing account information
- Receive and forward all goods and deliveries in and out of the hotel to the correct point of contact/storage area
- Work closely with Purchasing to order and receive items and equipment.
- Conduct physical stock audits on a regular basis and the physical count to be tallied with the inventory count
- Assist the Accounts Payable Clerk / payable assistant in finding out any cost discrepancies

**JKH FRUITS,
PALAKKAD, INDIA**
OCT 2016 - APR 2017

ACCOUNTANT

- Booking Journal, Monthly Closing, General Accounting and Financing, and basic bookkeeping
- Prepare asset liability, and capital account entries by compiling and analyzing account information

**AIRCELL-
KARNATAKA, INDIA**
SEP 2015 - SEP 2016

ACTIVATION OFFICER

- Process new activation documents for both prepaid and postpaid services
- Ensure document compliance and actively identify frauds
- Support TERM requirements as per need

EDUCATION

**MBA IN FINANCE (PURSUING)
ANNAMALAI UNIVERSITY**

**BACHELOR OF COMMERCE 2015
KANNUR UNIVERSITY**

PERSONAL DETAILS

- Date Of Birth: 19 March, 1995
- Gender: Male
- Marital Status: Unmarried
- Nationality: Indian
- Passport No: N0480073
- Languages: English, Malayalam, Hindi