

# **CURRICULUM VITAE**

## **IBRAHIM BADUSHA**

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**Contact No** : +971568607404

Address : Al Nahda, Sharjah, UAE

## **PERSONAL PROFILE**

Father's Name : Muhammad Ali, Naduvilakath

Nationality : Indian

Date of Birth : 25<sup>th</sup> July 1998

Passport No : S6939518

Passport Expiry : 16<sup>th</sup> September 2028

Visa Status : UAE Visiting Visa

#### **SOFT SKILLS**

- Good Communication Skills
- Time Management Abilities
- Positive Attitude
- Self Confidence
- Strong Work Ethic
- Acting as a Team Player

### **KEY SKILLS**

- Sound knowledge of MS Office
- Arabic VAT
- Digital Marketing

#### **OBJECTIVES**

To gain experience in the field of accounting and also utilize my skills, in order to increase productivity of organization and individual growth.

#### **EXPERIENCE**

- Worked in Transform Electric Industries as an Assistant Accountant, Ernakulum, Kerala, India, 1<sup>st</sup> June 2020 to 31<sup>st</sup> July 2021
  - Preparing accounts and tax returns
  - Advising on how to reduce cost and increase profits
  - Ensure that financial statements and records with laws and regulations keeping account books and system up to date
  - Generate client billing for various projects
  - Including Bank Reconciliation Statement,
    Cash Disbursement

#### **ACADEMIC QUALIFICATION**

2017-2020	<b>B.Com</b> (Calicut University) MES Asmabi College, Kodungallur, Thrissur, Kerala, India
2016-2017	12'th
	MES Public School, Kodungallur, Thrissur, Kerala, India
2016-2017	10'th
	Holy Grace Academy, Mala, Thrissur, Kerala, India

#### LANGUAGES KNOWN

- English
- Hindi
- Malayalam
- Tamil

#### **DECLARATION**

I hereby inform you that all the statement made above are true the best of my knowledge and belief.

(Ibrahim Badusha)