



+971 562059094

Current Location
Naif,
Deira

jprasun63@gmail.com

PERSONAL OVERVIEW

- Effective working independently as well as in a team
- Ability to take proactive approach to work
- Completes task with good quality on time
- Pleasant disposition and good at human relations

VISA STATUS

- Work Visa

JHUHANON PRASUN THOMAS

WAREHOUSE INCHARGE

Proactive and punctual Warehouse In charge recognized for many years of hands-on experience in shipping and receiving freight and picking and pulling stock. Expertise in wrapping, boxing, labelling, and maintaining logs. Strong, robust, and comfortable lifting up to one hundred pounds at once. Skilled at working efficiently, correctly, and quickly.

SUMMARY

- 7years of experience in warehouse as a warehouse In charge.
- Worked on high stakes projects like hotel and airport projects
- Ability to create and manage quality standards
- Ability to handle huge, time constrained projects
- Good leadership quality to handle and manage team

PROFESSIONAL EXPERIENCE

Warehouse In charge
Alshaya Group

2014 – present
DUBAI, UAE

Department: Operation

2014-2017

Duties and responsibilities

- Remained flexible to scheduling needs of business, including evening and weekend shifts.
- Worked in Inbound department (Receiving, Put away).
- Operation Department (Picking & Closing)
- Dispatch Department.
- Item Quality Checking.
- Inventory Control

Department: Facility In charge

2017-Present

Duties and responsibilities

- Leading Team
- Distributing Scanners & MHE to staff through Assets tracker
- Dealing suppliers for servicing & repairing for MHE & others
- Maintaining records of service & Maintenance for all MHE

PERSONAL STRENGTHS & ATTRIBUTES

Strengths: Honest & Hardworking, Quick learner & Problem Solver, Self Confidence, Interpersonal Skills, Trustworthy

Attributes:
Communication skills, Time management, Leadership, Good listener, Team player, self-motivated

PERSONAL DETAILS

D.O.B: 21st Oct 1989

Nationality: Indian

Marital Status:

Unmarried

Languages: English, Hindi, Malayalam (Read, Write, Speak)

Passport: H6429237



Permanent Address:

Thazhathedathu House
Perumpravu P.O
Malappally, Kerala
India, PIN-689587

- Maintaining First Aid items and stock Re-Stocking
- Requesting and follow up with the suppliers for skips & sewage water services.
- Incident reports escalating to management and LP through My AEP app.
- Collecting & Selling Re-Cycle items and maintaining record
- Providing site induction training for new staffs.

Sales & Purchase
Al Areej Stationery & Office Equipment Trading

2012 - 2014
Sharjah

Duties and responsibilities

- Coordination of workforce
- Purchasing & Selling of stationery, Printer & printer inks
- Preparing Quotation for customers.
- Preparing Quotations, LPO & Invoices
- Handling POS Software

EDUCATION & CERTIFICATIONS

- Higher Secondary Education – Kerala State Education Department.
- S.S.L.C – Kerala State Education Department.
- ITC Draughtsman (Civil) N.C.V.T, Government of India,

COMPUTER KNOWLEDGE

- Autodesk Certified in AutoCAD
- Microsoft Office

TRAINING CERTIFICATE

- Level 2 Emergency First Aid at work
- Fire Safety fundamentals & proper use of fire extinguisher.

DECLARATION

I am happy to take responsibilities however hard it may be. I am a man of values and having faith in god. I am also confident of my ability to work in a team. I hereby declare that the above mentioned information is true to my knowledge.

Date:

Place:

Jhuhanon Prasun Thomas