



MOHAMMAD NAZMUL ISLAM

With proven expertise in Retail management as Store Manager

PROFESSIONAL SUMMARY

I'm a highly motivated and organize individual with impeccable communication skills, with proven expertise in Retail Management Field and have easy adaptability to the situation.

I'm able to work under pressure with ability and have special interest in learning new skills, looking for Store Manager or Assistant Manager role.

CORE STRENGTHS

- Excellent Communication Skills
- Excellent in Microsoft Office Programs
- Punctual and Highly Organize
- Flexible and Adaptability
- Quick Learner
- Stress Tolerance

ACADEMIC HISTORY

Honors: Bachelor of Business Administration (BBA)
Major : Marketing
Passing Year : 2010
University : Daffodil International University

CONTACT DETAILS:

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Email: nazmulshahin041@gmail.com
Marital Status : Married
Nationality : Bangladeshi

EMPLOYMENT HISTORY (OVER 11 YEARS)

Grocery & Market Manager — March 2021 to May 2022

Aswaaq, Retail LLC — Dubai, UAE

- Follows all safety, health, and weights and measures regulations
- Execute company programs to ensure the profitability of store operations and customer satisfaction in compliance with company safety, labeling, health, and weights and measures standards
- Responsible for total store operations and directing associates throughout the store, department managers, in the absence of or as needed by the Store Director

Assistant Store Manager — Sep 2013 to Feb 2021

Spinneys Abu-Dhabi LLC — Abu Dhabi, UAE

- Assisting the store manager in all areas of daily business operations, human resources, customer service and merchandising.
- Coordinating, monitoring and reporting on daily operations.
- Recruiting, training and supervising employees.
- Monitoring and maintaining suitable store inventory levels.
- Maintaining a clean, organized and aesthetically pleasing store front.
- Resolving customer complaints and concerns in a timely manner.

Store In-charge — Feb 2010 – Aug 2013

Spinneys Abu-Dhabi LLC — Abu Dhabi, UAE

- Deliver excellent service to ensure high levels of customer satisfaction.
- Create business strategies to attract new customers, expand store traffic, and enhance profitability.
- Hire, train, and oversee new staff.
- Ensure store compliance with health and safety regulations.
- Develop and arrange promotional material and in-store displays.
- Undertake store administration duties such as managing store budgets and updating financial records.
- Monitor inventory levels and order new items.

TRAININGS & CERTIFICATIONS

- Customer Service training (Spinneys)
- Hygiene training (Spinneys)
- First Aid Training -High field awarding body for compliance (HABC)
- PIC (Person in-charge) by High field awarding body for compliance (HABC)
- LCS training from Spinneys Abu Dhabi LLC
- MIE training from Spinneys Abu Dhabi LLC

LANGUAGE

English		95%
Bangla		100%
Hindi		80%