

Vinayarajan

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Supply chain - Warehouse - Inventory Control - Logistics

12 years of quantifiable experience in Supply Chain - Warehouse, Inventory Control and Logistics

I am looking to work for a company that offers excellent opportunities for personal and professional development

EXECUTIVE SNAPSHOT

A Highly acclaimed Warehouse and Logistic professional and trusted advisor with rapid career progression and record of over **12 years'** experience in UAE on **Warehouse, Logistics & Inventory Control** with an exceptional record of delivering cost effective, high performance solutions to meet challenging business demands within Trading industry. Well versed in International / Local Import, Supply Chain, Contractual Negotiations and Inventory Management. Proven leadership abilities that enable teams to achieve targets and quality benchmarks.

- * A hardworking, pro-active individual with an upbeat positive attitude, who also has extensive knowledge of working practices diversity issues.
- * Demonstrated ability to think and lead strategically. Ability to effectively prioritize, 'think on feet', and multitask in a fast paced environment with strict deadlines.
- * Highly skilled in developing business relationships with vendors and customers and demonstrate the ability to understand customers' need.
- * Practical knowledge on Oilfield Spare Parts trading especially on Jebel Ali free zone operations.

CORE COMPETENCIES

- *Excellent verbal and written communication skills.*
- *Strong supervisory and leadership skills.*
- *Ability to anticipate and solve problems.*
- *Excellent organizational skills and attention to detail.*
- *Ability to meet deadlines.*
- *Proficient with data entry and inventory software and systems such as Focus, Truebook, Tally and quality management system Q-Pulse.*

CAREER CONTOUR

Archivision LLC C 2015 - 2017)

Supervisor

Woodhouse International FZE 2005 - 2015(Oilfield Spare Parts Trading Industry)

Warehouse & Logistics Supervisor

DOMAIN DUTIES

Warehouse :

- Spearhead the team of 30 members, manage and steer multiple projects and take Strategic decisions in the area of Supply Chain Management for its successful operations. Major clients handled are National Drilling Company, Arabian Drilling Company Saudi, KDC Kuwait IDC Iraq, Weatherford UAE, Agility Global Logistics, Crane Worldwide Logistics, Nabors Drilling FZE, Excel Technical & Supplies, NTDE & all major Automotive companies so on.
- Oversee and supervise the follows up of the established schedules and activities. Distribute tasks to work level workforce, to coordinate different jobs, and determine individual accountability.

- Receive, monitor and maintain finished goods stock in the warehouse to ensure sufficient stocks are available at any given time to meet the market requirement as per the company guidelines.
- Assist the Senior Management in designing & implementing systems, policies & procedures to facilitate internal controls.
- Synchronize supply chain activities, coordinating vendors & internal operation departments.

Inventory Control :

- Monitoring inventory levels and replenishing stock as needed.
- Developing and implementing inventory control systems and practices.
- Coordinating the logistics of purchase orders, stock transfers, deliveries, tagging, and processing.
- Forecasting supply and demand requirements to ensure stock availability.
- Tracking inbound and outbound orders to prevent overstocking and out-of-stock (OOS).
- Analyzing and reviewing supply chain data to identify and resolve issues.
- Generating purchase and pricing reports, supply chain analysis, and inventory management systems.
- Performing regular stock checks, annual inventory and research on discrepancies discovered during cycle counting and find the reason and sorting out the discrepancy (Excess/Shortage Etc..) and reporting the same to the higher management with suggestions and do the corrective actions if needed.
- Maintaining and updating records of purchase orders, pricing reports, and inventory records.

Logistics :

- Supervising Day to day freight operation including GCC movement.
- Handling cross border movements by Land, Sea & Air as per the client requirements & time frame given for the dispatch
- Over All control over the fleet movements.
- Key account handling for specific oilfield projects in MENA area.

Supply Chain:

- Full Control Over the inventory.
- Monitoring the inbound & outbound shipments through designated staffs in the warehouse.
- Development and implementation of warehouse, distribution and logistics solutions. Manage labor costs, personnel productivity, inventory levels, data accuracy and stocking strategies.

KEY SKILLS

- Overseeing and coordinating daily warehouse activities. That includes monitoring staff performance (including warehouse workers and warehouse assistants), maintaining accurate inventory records, and interfacing with customers as needed
- Handling all kinds of export and import shipments and research to reduce freight and transportation expense.
- Negotiation with various Customers in free zones and local authorities.
- Managing staff in the operations of Logistics, warehousing, materials systems.
- Ensuring appropriate and accurate storage and shipping of all materials in warehouse, transit and imports/exports.
- Well versed with the oilfield spare parts as per the market requirement in the GCC region.

Operational Management:

- Identifying growth opportunities in existing and potential markets.
- Managing logistics & materials operations department Independently.

ACADEMIC CREDENTIALS

- **Bachelor Program In Business Administration (In Specialization of Management)**

ACHIEVEMENTS

- ✓ Handled the Warehouse, logistics & supply chain operations up to the level to meet management & customer satisfaction.
- ✓ Played a vital role in the company on all departments that includes accounts , operations & documentation. Company had utilized all my potentials for the smooth running of the company & when required by the firm while I was in Woodhouse International FZE

PERSONAL DOSSIER

Living Address	Dubai- UAE
Nationality	Indian
Marital Status	Married
Visa Status	Visit Visa
Languages Known	English, Hindi, Tamil, & Malayalam
Driving License	UAE Driving license